

INVOICE NUMBER Feb 2020 App.

RAINBOW JOB NUMBER RA596.5

PURCHASE ORDER NUMBER 300213361/SMCGU20223

QS Eric Onusu.

SITE MANAGER _____

INVOICE ADDRESS
<u>Morris & Spottiswood</u>

DELIVERY ADDRESS
<u>Morris & Spottiswood</u>
<u>CT Refurbishment Room</u>
<u>Univ of Glasgow</u>
<u>Univ Ave</u>
<u>Glasgow, G12 8QQ</u>

GS6A

<u>Supply + install 6 no 4910 system Group 1</u>
<u>select glass blinds</u>

APPLICATIONS SENT 07/02/2020 - full.

RAMS _____

O&M'S _____

ADDITIONAL INFORMATION

TENDER SUM £ 2122.64

AGREED MCD 2.5 %

ORDER RECEIVED _____

Order SC SO0213361 / SMGGU20223

morrisandspottiswood.co.uk

Contract: **SMGGU20223**

Site Address: **CTT Refurbishment Room 656A**

Quote Number: **SB email 10/12/19**

University of Glasgow

University Avenue

Glasgow

G12 8QQ

Site Contact: **Stuart Torrance**

Alan Sinclair

To: **RAINBOW BLINDS & INTERIORS LTD**

61 CANYON ROAD

EXCELSIOR PARK

WISHAW

LANARKSHIRE

ML2 0FG

Order Date: **07/01/20**

Date Required: **23/01/20 (confirm with site team)**

Tel No: **01698 351888**

Contact:

You must ensure that the invoices are sent to the correct division and address:- **SEE BELOW**

Please provide Good and/or Services, as detailed below and in accordance with our Standard Conditions of Subcontract overleaf.

To supply and install 6 nr roller blinds in Silent Gliss 4910 system group 1

Contract Manager: **Alan Sinclair**

Quantity Surveyor: **Eric Owusu**

TOTAL EXCLUDING VAT	1,358.92
LESS MCD%	2.50
GROSS LESS MCD	1,324.95

Prior to payments being made it is a condition of this order that you provide the following if not already in our possession:

- A VAT registration certificate
- B Unique Tax Reference to allow Verification of Tax Status
- C Insurance requirements relative to this contract
- D Completed BAC's information schedule
- E On Works Completion. M and S work record sheet and/or clients Work record sheet must be completed and signed

email conf to increase cost.

HEALTH & SAFETY INFORMATION:


Prior to any works commencing it is a LEGAL requirement that you provide Morris & Spottiswood with the following information. Failure to do so may nullify the order and prevent further orders from Morris & Spottiswood.

- F A copy of your Health & Safety Policy
- G Risk Assessments for all work to be undertaken
- H Method Statements for all your work

Failure to comply with your own or Morris & Spottiswood safety procedures will also result in termination of the contract. Morris & Spottiswood will check Sub Contractors compliance by undertaking snap audits at any time throughout the period of the contract.

QUOTE ABOVE ORDER NUMBER ON ALL INVOICES/APPLICATIONS WHICH SHOULD BE SUBMITTED TO THE ADDRESS BELOW

Signature



Morris and Spottiswood Subcontract Order terms and conditions may be viewed

At the relevant issuing office during normal business hours

Allison Swankie

From: Eric Owusu <Eric.Owusu@morrisandspottiswood.co.uk>
Sent: 15 January 2020 17:11
To: Stephen Boyce; Colin McMeeken
Cc: Stuart Torrance; John Corr; Allison Swankie; Contracts
Subject: RE: SMGGU20223 - CTT Refurbishment Room 656A

Follow Up Flag: Follow up
Flag Status: Completed

Hi Stephen,

Please proceed as below.

Kind Regards

Eric Owusu
Quantity Surveyor

Tel: 0141 425 2444 | Mobile: 07732 801604

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Help the environment - do you need to print this email?

From: Stephen Boyce [mailto:stephen@rainbow-blinds.com]
Sent: 13 January 2020 12:36
To: Eric Owusu <Eric.Owusu@morrisandspottiswood.co.uk>; Colin McMeeken

<Colin.McMeeken@morrisandspottiswood.co.uk>

Cc: Stuart Torrance <Stuart.Torrance@morrisandspottiswood.co.uk>; John Corr

<John.Corr@morrisandspottiswood.co.uk>; Allison Swankie <allison@rainbow-blinds.com>; Contracts

<Contracts@rainbow-blinds.com>

Subject: RE: SMGGU20223 - CTT Refurbishment Room 656A

Hi Eric,

Further to our recent visit to site to measure for the blinds and pelmets, the blind drops are larger than originally priced, the new revised tender sum including the 4 nr pelmets is £2122.64 less 2.5% mcd, we require an instruction to proceed.

Best Regards

Stephen Boyce | Contracts Manager

m. 07917 739495

e. stephen@rainbow-blinds.com

dd. 01698 353021

Rainbow Blinds

61 Canyon Road, Excelsior Park,

Wishaw, ML2 0EG

t. 01698 351 888 f. 01698 351 999

w. www.rainbow-blinds-and-interiors.co.uk

Rainbow

Blinds



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From: Eric Owusu <Eric.Owusu@morrisandspottiswood.co.uk>

Sent: 10 January 2020 15:13

To: Stephen Boyce <stephen@rainbow-blinds.com>; Colin McMeeken <Colin.McMeeken@morrisandspottiswood.co.uk>

Cc: Stuart Torrance <Stuart.Torrance@morrisandspottiswood.co.uk>; John Corr

<John.Corr@morrisandspottiswood.co.uk>; Allison Swankie <allison@rainbow-blinds.com>; Contracts <Contracts@rainbow-blinds.com>

Subject: RE: SMGGU20223 - CTT Refurbishment Room 656A

Hi Steven,

Have you please got additional cost for pelmet yet?

Kind Regards

Eric Owusu

Quantity Surveyor

Tel: 0141 425 2444 | Mobile: 07732 801604

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From: Stephen Boyce [<mailto:stephen@rainbow-blinds.com>]
Sent: 08 January 2020 14:36
To: Colin McMeeken <Colin.McMeeken@morrissandspottiswood.co.uk>
Cc: Stuart Torrance <Stuart.Torrance@morrissandspottiswood.co.uk>; John Corr <John.Corr@morrissandspottiswood.co.uk>; Eric Owusu <Eric.Owusu@morrissandspottiswood.co.uk>; Allison Swankie <allison@rainbow-blinds.com>; Contracts <Contracts@rainbow-blinds.com>
Subject: RE: SMGGU20223 - CTT Refurbishment Room 656A

Hi Colin,
The attachments do not state anything about pelmets, item 13 on AA(00)657 states window to be infilled as per drawing AA(22)657, can you please forward this drawing as we do not have this drawing, once we receive this drawing we shall be able to ascertain what is required and submit our additional cost based on this information.

Best Regards
Stephen Boyce | Contracts Manager
m. 07917 739495
e. stephen@rainbow-blinds.com
dd. 01698 353021
Rainbow Blinds
61 Canyon Road, Excelsior Park,
Wishaw, ML2 0EG
t. 01698 351 888 f. 01698 351 999
w. www.rainbow-blinds-and-interiors.co.uk

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From: Colin McMeeken <Colin.McMeeken@morrisandspottiswood.co.uk>
Sent: 08 January 2020 13:53
To: Stephen Boyce <stephen@rainbow-blinds.com>
Cc: Stuart Torrance <Stuart.Torrance@morrisandspottiswood.co.uk>; John Corr <John.Corr@morrisandspottiswood.co.uk>; Eric Owusu <Eric.Owusu@morrisandspottiswood.co.uk>
Subject: FW: SMGGU20223 - CTT Refurbishment Room 656A

Hi Stephen,

See attached. The specification states:

Blinds; Made to measure roller blinds (SilentGliss.Lightscreen.b12.colour5).

Regards,
Colin McMeeken
Graduate Site Manager

Tel: 0141 425 1133 | Mobile: 07731 009330

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From: Stuart Torrance <Stuart.Torrance@morrisandspottiswood.co.uk>
Sent: 07 January 2020 17:42
To: stephen@rainbow-blinds.com
Cc: John Corr <John.Corr@morrisandspottiswood.co.uk>; Colin McMeeken <Colin.McMeeken@morrisandspottiswood.co.uk>; Eric Owusu <Eric.Owusu@morrisandspottiswood.co.uk>
Subject: SMGGU20223 - CTT Refurbishment Room 656A

Hi Stephen,

See attached drawing showing the blinds that you measured up for this evening.

Regards

Stuart Torrance
Site Manager

Tel: 0141 425 1133 | Mobile: 07989 482084

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Allison Swankie

From: Ross Drummond <Ross.Drummond@morrisandspottiswood.co.uk>
Sent: 13 November 2019 16:11
To: Allison Swankie
Subject: Glasgow University Room 656
Attachments: University of Glasgow CTT Refurbishment of Room 656 Blinds.xlsx; AL(00)656 D Room 656a As Proposed(1.0).pdf

Allison

As discussed please see attached an enquiry for blinds. This is a good we have secured.

Regards

Ross Drummond
Estimator

Tel: 0141 425 2453

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