

KL15 14

RAINBOW BLINDS AND INTERIORS JOB SHEET

INVOICE NUMBER

40937

RAINBOW JOB NUMBER

RA5303

PURCHASE ORDER NUMBER

RA1B001

QS

SITE MANAGER

INVOICE ADDRESS

Inverclyde Council

DELIVERY ADDRESS

Calnymple Street

To supply and install 1nr roller with fascias

APPLICATIONS SENT

RAMS

O&M'S

ADDITIONAL INFORMATION

TENDER SUM

£ 220.55

AGREED MCD

%

ORDER RECEIVED

Rainbow Blinds and Interiors

Customer Satisfaction Sheet

CLIENT: **INVERCLYDE COUNCIL**

PURCHASE ORDER NO:

JOB No: **RA5303**

**105 Dalrymple Street,
Tea Prep Area**

WORKS CARRIED OUT:

**Supply + Install 1 Roller Blind with Facia
downstairs Tea Prep.**

CARRIED OUT BY: **WALKER**

DATE: **3.12.19**

I CONFIRM THE ABOVE WORKS HAVE BEEN CARRIED OUT TO MY SATISFACTION

NAME **WENDY VIZE**

SIGNATURE **Wendy Vize**

POSITION **Office Supervisor**

DATE **3.12.19**

WORKS OUTSTANDING YES/NO

DETAILS:

Inverclyde
council

SUPPLIER'S COPY

Purchase Order No: ECSBSU280301 RAIB001

<p>To: RAINBOW BLINDS AND INTERIORS 54 CANYON ROAD EXCELSIOR PARK WISHAW</p> <p>ML2 0EG</p>	<p>Deliver to:</p> <p>Building Services Unit Devol Centre Auchenleck Lane Port Glasgow</p> <p>PA14 5UQ</p> <p>Service: ENVIRONMENTAL COMMERCIAL</p> <p>Contact Details: <u>PAFM - Alfie Davis 01475 715841</u></p>
<p>Invoices must quote the official purchase order number and be sent to the</p> <p>Payables Section Finance Services Wallace Place Greenock PA15 1LX</p> <p>Statements should be sent to the same address.</p>	<p>Inverclyde Council only accepts liability for orders issued by means of a duly authorised purchase order</p> <p>Requisitioned by: <u>ECS BUILDING SERVICES</u></p> <p>Requisition No.: <u>264502</u></p> <p>Authorised by: <u>ECS ALFIE DAVIS</u></p> <p>Order Date: <u>08/11/2019</u></p>

Item No. / Supplier No	Description of Goods or Services Ordered	Qty. / Unit	Unit Price	Total Price
/	James Watt Building - Renew Blind as per quote (attached)	1.00	220.55	220.55

Total Order Value (Excluding VAT)		220.55
Corporate Purchasing Card Transaction "Yes" indicates that this transaction has been made via the Visa Corporate Purchasing Card system. In such cases a delivery note only is required. No invoice is necessary		

Inverclyde Council's General Conditions of Purchase will apply in respect of this order

1. If this order relates to goods or services supplied under a current contract between the Council and the supplier, the Order is subject to all the terms and conditions of that contract
2. In any other case, this order is subject to the Council's Standard Terms and Conditions of Purchase, a copy of which is available from the Director of Finance (Central Purchasing Section), Municipal Buildings, Wallace Place, Greenock PA15 1LX or can be accessed via the Council's website below

www.inverclyde.gov.uk