

SUPPLIER'S COPY

Purchase Order No: LPS 276764 RAIB001

To:
RAINBOW BLINDS AND INTERIORS
54 CANYON ROAD
EXCELSIOR PARK
WISHAW

ML2 0EG

Deliver to:
Legal and Property Services
Legal and Property Services
Municipal Buildings
Clyde Square
Greenock
PA15 1LY

Service: LEGAL AND PROPERTY SERVIC
Contact Details: Legal and Property Services

Invoices must quote the official purchase order number and be sent to the

Payables Section
Finance Services
Wallace Place
Greenock
PA15 1LX

Statements should be sent to the same address.

Inverclyde Council only accepts liability for orders issued by means of a duly authorised purchase order

Requisitioned by: LEGAL AND PROPERTY SERVICES

Requisition No.: _____

Authorised by: LPS STEVEN MILLAR

Order Date: 23/07/2019

Item No. / Supplier No	Description of Goods or Services Ordered	Qty. / Unit	Unit Price	Total Price
/	K74219 - LG25 investigate & repair/replace defective blind	1.00	150.00	150.00

Total Order Value (Excluding VAT) 150.00

Corporate Purchasing Card Transaction
"Yes" Indicates that this transaction has been made via the Visa Corporate Purchasing Card system.
In such cases a delivery note only is required. No invoice is necessary

Inverclyde Council's General Conditions of Purchase will apply in respect of this order

1. If this order relates to goods or services supplied under a current contract between the Council and the supplier, the Order is subject to all the terms and conditions of that contract
2. In any other case, this order is subject to the Council's Standard Terms and Conditions of Purchase, a copy of which is available from the Director of Finance (Central Purchasing Section), Municipal Buildings, Wallace Place, Greenock PA15 1LX or can be accessed via the Council's website below

Rainbow Blinds and Interiors

Customer Satisfaction Sheet

CLIENT: Inverclyde Council
PURCHASE ORDER NO: LPS 276764
JOB No: RA5822

WORKS CARRIED OUT: ARDGOWAN PRIMARY SCHOOL, NEWTON ST,
GREENOCK. PA16 8SN
LG25: repair/replace defective blind.

CARRIED OUT BY: Jamie + John
DATE: 5/8/19

I CONFIRM THE ABOVE WORKS HAVE BEEN CARRIED OUT TO MY SATISFACTION

NAME Job complete

SIGNATURE

POSITION

DATE

WORKS OUTSTANDING YES/NO

DETAILS:

* LH BLIND NEEDS A NEW CRANK 1920