

rainbow

blinds&fabrics

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01/08/19

FAO Mr Stephen Andrews

Ref: Electric Blinds, Main Hall, Netherholm Community Hall, Castlemilk, Glasgow

Dear Sir

Further to our recent visit to the above site, we can confirm that blind number 3 within the main hall requires a replacement cover. The remote control to operate the blinds within the main hall is also not working correctly. Please find our assessment below.

1. Remote control handset is intermittent and does not send command signal to the designated blind or blinds.

Cause.

Either handset has been dropped or insufficient battery power.

2. Blind number 3 requires the cover to be renewed.

Cause.

The blind cover has been tracking to one side, this can be caused by the windows being open when the blind is in the closed position, this creates a vacuum behind the blinds and sucks the fabric out of the channels. If the blind is then operated the side channel then folds the fabric over on itself and this causes the material to track to track to one side. Blind no 3 top and bottom limits have also been altered and are not at the positions we set when the blinds were installed. The down position is now just over half way down the window. We cannot check the upper limit as the creased and torn fabric stops the blind from

rolling up. The blind upper and lower limits can only be altered if the remote control handset is put into programme mode.

Replacement Handset £85.00 plus VAT

Replacement Cover £508.64 plus VAT

Should you wish us to proceed with the above items please forward your purchase order to cover these works.

We hope the above cost meets with your approval and look forward to hearing from you at your earliest convenience.

Assuring you of our best service at all times.

Yours Sincerely

Stephen Boyce
Contracts Manager