

RCT766.

RAINBOW BLINDS AND INTERIORS JOB SHEET

41320

INVOICE NUMBER

RAINBOW JOB NUMBER

RA6013

PURCHASE ORDER NUMBER

AMK148602

QS

Mark Newton

SITE MANAGER

INVOICE ADDRESS

Atalan Servest AMK Ltd.

DELIVERY ADDRESS

Carlisle Daycare Ctr  
Carleton Road  
Carlisle  
CA1 3DP

To supply and deliver 1nr roller blind

Sent via TNT

APPLICATIONS SENT

RAMS

O&M'S

ADDITIONAL INFORMATION

TENDER SUM

£ 96.00

AGREED MCD

0. %

ORDER RECEIVED

## Allison Swankie

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**From:** Mark Newton <mark.newton@atalianworld.com>  
**Sent:** 10 February 2020 12:43  
**To:** Allison Swankie  
**Subject:** Re: Roller Blind Quote

Hi Allison,

The order number for this blind is...

AMK 148602

If possible, could I get the roller blind delivered to site,  
Address...

FAO Mark Newton Servest  
Carlisle Daycare Centre  
Carleton Road  
Carlisle  
CA13DP

Many thanks,

Mark Newton.

Get [Outlook for Android](#)

**Mark Newton**  
FM Engineer (Fabric)

 07825422627



**GLOBAL SERVICES**  
EUROPE - USA - ASIA - AFRICA

We collect information about you to process your order, to manage your account and, if you agree, to send details of other services that we offer. If you agree, we shall pass on your personal information to our group of companies so that they may offer you their services. We will not share your information for marketing purposes with companies outside the Atalian Servest. For further information on how we handle your personal information, please see our [Privacy Notice](#).

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**From:** Allison Swankie <allison@rainbow-blinds.com>  
**Sent:** Monday, February 10, 2020 11:06:49 AM  
**To:** Mark Newton <mark.newton@atalianworld.com>  
**Subject:** RE: Roller Blind Quote

# PURCHASE ORDER



TO: Rainbow Blinds & Interiors (TS)  
61 Canyon Road  
Excelsior Park  
Wishaw  
Lanarkshire

Deliver To:  
Cumbria County Council L4 - Carlisle Day Care  
Centre Carleton Road CA1 3DP

TEL NO 01698 351 888

EMAIL

ACCOUNT NO.RAI001

ORD DATE	DEL DATE	JOB NO	ORDER NO	PAGE
10/02/2020	10/02/2020	CCC002:20116	148602	1

LINE	TYPE	DESCRIPTION	QUANTITY	PRICE	PER	DISC.	COST
1	Blinds	Details: Fabric. Repair the broken window blind in the kitchen. Staff cannot pull the blinds up/ down.	1	£96.00		0.00%	£96.00

ORDER VALUE: £96.00

VAT: £19.20

ORDER VALUE (inc VAT) £115.20

#### \*\*\*\*\* TERMS & CONDITIONS \*\*\*\*\*

This order is placed in accordance with the Atalian Servest Terms and Conditions.

The value stated on this PO should not be exceeded without prior approval from the approver, where costs will exceed the stated PO amount an uplift must be requested. Where costs exceed the PO amount and no uplift is approved in advance Atalian Servest AMK Ltd reserve the right not to pay any additional costs above the PO Value.

#### Invoicing Instructions for Goods

All invoices must be submitted to Accounts Payable ap.gb.servest@atalianworld.com within 28 Days from completion of the task and comply with the following:

- Atalian Servest AMK Ltd reserve the right to audit invoices to ensure that, best value is provided and that the costs are submitted in accordance with the agreed pricing schedule. Where there is any deviation to the contractual rates Atalian Servest AMK Ltd reserves the right to query and reject the invoice accordingly.
- Where the cost of the Goods exceeds the PO value detailed, the subcontractor is required to obtain prior approval from the approver. Where invoices are submitted for works above the purchase order value or where the invoice does not match the agreed value on the purchase order Atalian Servest AMK Ltd reserves the right to query and reject the invoice accordingly.

Atalian Servest AMK Ltd.  
42 Dryden Road, Bilson Industrial Estate,  
Loanhead,  
Midlothian,  
EH20 9LZ  
Tel: 0131 440 6000  
VAT reg.Number: 823844618  
Company No: Reg in Scotland SCO33489

Approver Name  
Approver Email

Margaret Chastey  
margaret.chastey@atalianworld.com