

INVOICE NUMBER 41330

RAINBOW JOB NUMBER RA5968

PURCHASE ORDER NUMBER _____

QS Michael Carroll / Graham Marshall

SITE MANAGER _____

INVOICE ADDRESS
<u>Graham Marshall</u>
<u>& Sons.</u>

DELIVERY ADDRESS
<u>Carlisle HC</u>
<u>Room NN338</u>

<u>To re-cord in perfect fit roller</u>
<u>Michal Getting Graham Marshall to</u>
<u>put this one through.</u>

APPLICATIONS SENT _____

RAMS _____

O&M'S _____

ADDITIONAL INFORMATION
<u>Blind Collected</u>
<u>08/01/20.</u>
<u>Complete.</u>

TENDER SUM £ 95.00

AGREED MCD 0. %

ORDER RECEIVED _____

To be collected

Allison Swankie

From: Carroll, Michael - Assistant Maintenance Manager (LH) <Michael.Carroll2@lanarkshire.scot.nhs.uk>
Sent: 19 December 2019 14:30
To: Allison Swankie
Subject: FW: Scan-to-Me
Attachments: carrollmic_19-12-2019_14-16-45.pdf

Hi Allison ,

Could you please arrange to re-string blind at Carluke HC as per attached work request and forward me costs?

Thanks and hope you and yours have a great Christmas and New year!

Regards,

Michael.

Michael Carroll,

*Asst. Maintenance Manager | PSSD, NHS Lanarkshire, Law House, ML8 5EP | (01698 377819 | (07826874907 |
E-mail; Michael.Carroll2@lanarkshire.scot.nhs.uk*



From: Michael.Carroll2@lanarkshire.scot.nhs.uk [mailto:Michael.Carroll2@lanarkshire.scot.nhs.uk]
Sent: 19 December 2019 14:17
To: Carroll, Michael - Assistant Maintenance Manager (LH) <Michael.Carroll2@lanarkshire.scot.nhs.uk>
Subject: Scan-to-Me

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<https://www.nhslanarkshire.scot.nhs.uk/>

WORK REQUEST NUMBER: 3614842

Requested by-Tel	: McAllister Kenneth - 01555 777 424	Site	: L318B CARCHC CARLUKE HC
Building	: L318B01 CARLUKE HC	Floor	: L000 Lower Ground
Room	: NN338 - LOCALITY RM	Room Desc	: LOCALITY ROOM
Status	: Issued and In Progress	Equipment	:
Service Type	: T ESTATES CHP	Aspect	: MECHANICAL SERVICES
Element	: EQUIPMENT	SLA Code	: CURTAIN/SCREEN
Output Spec	:	Priority	: 1
Requested On	: 19-Dec-2019 13:57	Assigned To	:
Respond By	: 24-Dec-2019 10:57	Complete By	: 19-Dec-2019 13:57
Primary Trade	: MANAGEMENT	NMF	: N
Division	:	Department	:
Account Code	:		
Workshop	: Law	Work Stream	: Reactive maintenance

Initial Review By : MCANAWM 19-Dec-2019 14:09

Problem Description : *Window blind needs to be restrung. Currently Inoperable, thus a DSE hazard, identified in Health and Safety Control Book. Cost code L51801*

Back to List	Print	View/Attach Files (0)	Assign To
Assign Resources	Update Job Details	Complete / Closeout	

Assigned Resources

Crafts Person	Assigned	Work Type	Work Start	Work End	Normal Hours	Overtime Hours	Double Hours
CARROLL MICHAEL	19/12/2019 @ 14:09	Perform Work as Reqd			00.00	00.00	00.00

File Attachments Log

Action	Filename	By	Date & Time
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Health & Safety

1. ASSESS THE HAZARDS ASSOCIATED WITH THE REQUIRED TASK AND ENSURE RISK ASSESSMENTS ARE FOLLOWED AND THE CONTROL MEASURES ARE IN PLACE.

2. IF THE ASSESSMENT OF THE TASK IDENTIFIES POTENTIAL RISKS BEYOND THE NORMAL ROUTINE TASKS COVERED BY THE GENERIC RISK ASSESSMENT E.G. WORKING AT EXTREME HEIGHTS, REFER TO MAINTENANCE MANAGER.

3. COSHH; COGNISANCE SHOULD BE TAKEN OF ALL COSH DATA RELATING TO THIS TASK.

4. HAI:1 WHERE THE HAI RISK RATING IS HIGH ALL WORKS CARRIED OUT REQUIRE TO COMPLY WITH THE METHOD STATEMENT/WORK INSTRUCTION TO REDUCE THE RISK OF INFECTION TO STAFF. PATIENTS OR VISITORS

GOOD HAND HYGIENE PRACTICE MUST BE ADHERED TO