

RC1539

RAINBOW BLINDS AND INTERIORS JOB SHEET

INVOICE NUMBER

41448

RAINBOW JOB NUMBER

RA5906

PURCHASE ORDER NUMBER

LPS 279531

QS

SITE MANAGER

INVOICE ADDRESS

Inverclyde Council
Payable Section
Payable Services
Wallace Place
Greenock PA15 1LX

DELIVERY ADDRESS

Inverclyde Academy

Inverclyde Academy

Room 4:

Bring back blind to repair

In factory 29/10/19

APPLICATIONS SENT

RAMS

O&M'S

ADDITIONAL INFORMATION

TENDER SUM

£450.00

AGREED MCD

%

ORDER RECEIVED

Rainbow Blinds and Interiors Customer Satisfaction Sheet

CLIENT: Inverclyde Council

PURCHASE ORDER NO: LPS 279531

JOB No: RA5906

Inverclyde Academy, Cumberland Road, Greenock, PA16 0FB

WORKS CARRIED OUT:

Refit Roller

- tube has been replaced with our own

CARRIED OUT BY:

DATE:

I CONFIRM THE ABOVE WORKS HAVE BEEN CARRIED OUT TO MY SATISFACTION

NAME ISABEL MCGYMAN

SIGNATURE Isabel McGyman

POSITION JUNIOR

DATE 11-3-2020

WORKS OUTSTANDING YES/NO
DETAILS:

SUPPLIER'S COPY

Purchase Order No: LPS 279531 RAIB001

| | |
|---|---|
| <p>To: RAINBOW BLINDS AND INTERIORS 54 CANYON ROAD EXCELSIOR PARK WISHAW</p> <p>ML2 0EG</p> | <p>Deliver to: Legal and Property Services Legal and Property Services Municipal Buildings Clyde Square Greenock PA15 1LY</p> <p>Service: LEGAL AND PROPERTY SERVIC</p> <p>Contact Details: <u>Legal and Property Services</u></p> |
| <p>Invoices must quote the official purchase order number and be sent to the</p> <p style="text-align: center;">Payables Section Finance Services Wallace Place Greenock PA15 1LX</p> <p>Statements should be sent to the same address</p> | <p>Inverclyde Council only accepts liability for orders issued by means of a duly authorised purchase order</p> <p>Requisitioned by: <u>LEGAL AND PROPERTY SERVICES</u></p> <p>Requisition No.: _____</p> <p>Authorised by: <u>LPS ANTHONY LAWSON</u></p> <p>Order Date: <u>18/10/2019</u></p> |

| Item No. / Supplier No | Description of Goods or Services Ordered | Qty. / Unit | Unit Price | Total Price |
|------------------------|---|-------------|------------|-------------|
| / | K74689 - repair / renew broken blind in Room 4. See Janitor for locator | 1.00 | 450.00 | 450.00 |

| | | |
|--|-----------------------------------|--------|
| | Total Order Value (Excluding VAT) | 450.00 |
| <p>Corporate Purchasing Card Transaction "Yes" indicates that this transaction has been made via the Visa Corporate Purchasing Card system. In such cases a delivery note only is required. No invoice is necessary</p> | | |

Inverclyde Council's General Conditions of Purchase will apply in respect of this order

1. If this order relates to goods or services supplied under a current contract between the Council and the supplier, the Order is subject to all the terms and conditions of that contract
2. In any other case, this order is subject to the Council's Standard Terms and Conditions of Purchase, a copy of which is available from the Director of Finance (Central Purchasing Section), Municipal Buildings, Wallace Place, Greenock PA15 1LX or can be accessed via the Council's website below

RA 5906

Official Purchase Order



SUPPLIER'S COPY

Purchase Order No: LPS 279531 RAIB001

To:
RAINBOW BLINDS AND INTERIORS
 54 CANYON ROAD
 EXCELSIOR PARK
 WISHAW

 ML2 0EG

Deliver to:
Legal and Property Services
 Legal and Property Services
 Municipal Buildings
 Clyde Square
 Greenock
 PA15 1LY

 Service: LEGAL AND PROPERTY SERVIC
 Contact Details: Legal and Property Services

Invoices must quote the official purchase order number and be sent to the
Payables Section
Finance Services
Wallace Place
Greenock
PA15 1LX

 Statements should be sent to the same address

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 Requisitioned by: LEGAL AND PROPERTY SERVICES
 Requisition No.: _____
 Authorised by: LPS ANTHONY LAWSON
 Order Date: 18/10/2019

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Stephen Boyce

From: Sales
Sent: 18 October 2019 10:51
To: Allison Swankie
Cc: Stephen Boyce
Subject: FW: (Official) Order No. K74689
Attachments: K74689.pdf

From: Kay Bennett <Kay.Bennett@inverclyde.gov.uk>
Sent: 18 October 2019 10:43
To: Sales <Sales@rainbow-blinds.com>
Subject: (Official) Order No. K74689

Classification: Official

Dear Sirs,

Please find attached Order No. K74689.

Kind regards,

Kay

Kay Bennett
Administrative Support Officer
Legal & Support Services
Inverclyde Council
3rd Floor
Municipal Buildings
Clyde Square
Greenock
PA15 1LY

Tel: (01475) 712105
e-mail – kay.bennett@inverclyde.gov.uk

Inverclyde Council website – www.inverclyde.gov.uk
Inverclyde on Twitter – twitter.com/inverclyde

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