



JCUH

Minor New Works Request Form

Contact details

First Name **	Fiona
Surname**	McClusken
Contact e-mail**	f.mccluskev@nhs.net
Telephone**	54502
Extension**	53374
Location/Ward	Ward 2
Room/door number.	

Request Details

Location/Ward**	Ward 2
Room/door number. **	Shower rooms 1A67 1A66 1A65

Brief description of minor new work required work required**

To replace shower rails with a different device to reduce ligature risk

Trust Budget holder

To be completed by Trust budget holder Representative

Full Name **	Julie Suckling
Contact e-mail**	julie.suckling1@nhs.net
Telephone**	54313
Extension **	54313
Location/Ward	Ward 37
Room/door number.	
Cost Code**	2004
Lump sum Cost	

****Failure to complete sections may result in the non process of request**

Endeavour Instruction to Proceed

Name:..... Signature:..... Date:.....

Please email completed form to HelpdeskSouthTees@serco.com

For Serco use only

Date received

08/09/2020

Request ID

Serco to issue on receipt of form

NWR:2552

Job Type

- Mechanical
- Electrical
- Building
- Maintenance
- Health & Safety
- Patient care
- Departmental routine
- Environmental issue
- PAT test only
- Fire officer approval
- Change of use
- Structural alterations

Is the work part of an existing capital works scheme?

Is the work part of a life cycle scheme?

Additional comments