

OFFICIAL PURCHASE ORDER

Order No: **STS1000042270**  
 Order Date: 16/03/26

South Tees Hospitals NHS Foundation Trust operates a "No Purchase Order - No Pay" Policy. Failure to submit your invoice with a valid purchase order number will mean that your invoice won't be paid and will be returned accordingly with the expectation that a purchase order number is added to the invoice before payment is completed.

Enquiries To

South Tees Hospitals NHS Foundation Trust  
 Procurement Department  
 2 Eggleston Court  
 Riverside Park Industrial Estate  
 Middlesbrough  
 TS2 1RU  
 Email Address: [stees.orders@nhs.net](mailto:stees.orders@nhs.net)

South Tees Hospitals   
 NHS Foundation Trust

Supplier:  
 MARSKE FURNISHINGS LTD  
 21 THE WYND  
 MARSKE-BY-THE-SEA  
 REDCAR

TS11 7LD  
 Supplier Tel No.:

Supplier Code:16777  
[marskesales@gmail.com](mailto:marskesales@gmail.com)

Deliver To

James Cook University Hospital  
 Logistical Delivery Centre  
 Marton Road  
 Middlesbrough  
 TS4 3BW  
 Delivery Mon-Fri 7:30 to 14:00

IDA CODE: 5E199C

Invoice To

SOUTH TEES HOSPITALS NHS FOUNDATION TRUST  
 C/O ELFS Business Services  
 Viscount House, Arkwright Court  
 Commercial Rd, Darwen  
 BB3 0FG  
 Tel: 01254 786003 Email: [328.stees@elfsap.co.uk](mailto:328.stees@elfsap.co.uk)  
 Invoice Queries: <https://elfssupplierportal.powerappsportals.com>

Line No:	Supplier Product Code	Description	Required Date	Qty	Unit of Issue	Unit Price	Vat Rate	Vat Excl.
1	MF30321	<p>Quote MF30321</p> <p>It was for a replacement blind in the new chemo scheduling office in the Endeavour building as the one that's in there is broken and doesn't cover the window. As of yesterday with the weather getting better and the sun coming out the staff in there contacted Julian directly to complain about the sun bothering them. Please see email:</p> <p>Hi Julian</p> <p>I am wondering if you can help me, our new office has no blinds and the sun is pounding onto my head giving me a headache every day and the glare off my computer isn't helping my eyesight ( I wear contacts)</p> <p>We got turned down for the blinds but I was wondering if you can pull any strings (maybe it was you who rejected them) I am not sure but we need some before its starts to get really sunny,</p> <p>Or do you know who can help I know money is tight but I feel these are not a luxury they are a necessity</p> <p>I spoke with Debby Rayner in procurement yesterday who said we should resubmit the order with additional info to back it up. Is there any chance you could resubmit it for us with this additional info attached? Perhaps</p>	12/03/26				20.00	124.55

- The above Official Purchase Order number to be quoted on all correspondence including, but not limited to, all invoices, advice notes and delivery notes.
- Unless specified goods and services must be provided carriage paid.
- No variation to this order without written authority. Any alteration in quantity or price must be agreed in writing by the ordering officer before any goods/services are supplied.
- Unless otherwise specified this order is subject to NHS Terms and Conditions of contract for the Supply of Goods and the Provision of Services.
- Palletised deliveries must be made on a vehicle with a tail lift.
- If you will not be the supplier invoicing against this PO please reject and return with the comment 'incorrect supplier'.
- Please submit your invoice via PEPPOL.

**Total Excl. VAT**

**VAT**

**Total Value**

*Continued...*

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**Middlesbrough**  
**TS2 1RU**  
**Email Address: stees.orders@nhs.net**

**South Tees Hospitals**   
**NHS Foundation Trust**

**Supplier:**  
**MARSKE FURNISHINGS LTD**  
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**Invoice To**

**SOUTH TEES HOSPITALS NHS FOUNDATION TRUST**  
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**Commercial Rd, Darwen**  
**BB3 0FG**  
**Tel: 01254 786003 Email: 328.stees@elfsap.co.uk**  
**Invoice Queries: https://elfssupplierportal.powerappsportals.com**

Line No:	Supplier Product Code	Description	Required Date	Qty	Unit of Issue	Unit Price	Vat Rate	Vat Excl.
		Julian could provide something to state that he is happy for the order to be processed so that could be attached also?						

1. The above Official Purchase Order number to be quoted on all correspondence including, but not limited to, all invoices, advice notes and delivery notes.	<b>Total Excl. VAT</b>	<b>124.55</b>
2. Unless specified goods and services must be provided carriage paid.		
3. No variation to this order without written authority. Any alteration in quantity or price must be agreed in writing by the ordering officer before any goods/services are supplied.	<b>VAT</b>	<b>24.91</b>
4. Unless otherwise specified this order is subject to NHS Terms and Conditions of contract for the Supply of Goods and the Provision of Services.		
5. Palletised deliveries must be made on a vehicle with a tail lift.		
6. If you will not be the supplier invoicing against this PO please reject and return with the comment 'incorrect supplier'.	<b>Total Value</b>	<b>149.46</b>
7. Please submit your invoice via PEPPOL.		