

OFFICIAL PURCHASE ORDER

Order No: **STG1000232251**
 Order Date: 03/04/24

South Tees Hospitals NHS Foundation Trust operates a "No Purchase Order - No Pay" Policy. Failure to submit your invoice with a valid purchase order number will mean that your invoice won't be paid and will be returned accordingly with the expectation that a purchase order number is added to the invoice before payment is completed.

Enquiries To

South Tees Hospitals NHS Foundation Trust
 Procurement Department
 2 Eggleston Court
 Riverside Park Industrial Estate
 Middlesbrough
 TS2 1RU
 Email Address: stees.orders@nhs.net

South Tees Hospitals 
 NHS Foundation Trust

Supplier:
 MARSKE FURNISHINGS LTD
 21 THE WYND
 MARSKE-BY-THE-SEA
 REDCAR

TS11 7LD
 Supplier Tel No.:

Supplier Code:16777
marskesales@gmail.com

Deliver To
 James Cook University Hospital
 Logistical Delivery Centre
 Marton Road
 Middlesbrough
 TS4 3BW
 Delivery Mon-Fri 7:30 to 14:00

IDA CODE: 5E0072

Invoice To

SOUTH TEES HOSPITALS NHS FOUNDATION TRUST
 C/O ELFS Business Services
 PO Box 4418
 Unit 2, Swindon
 SN4 4RW
 Tel: 01254 786003
 Email: elfs.328ste@cloud-trade.net

Line No:	Supplier Product Code	Description	Required Date	Qty	Unit of Issue	Unit Price	Vat Rate	Vat Excl.
1	715000	suppy and fitting of blackout blind in secretaries office quote attached	11/04/24				20.00	90.00

1. The above Official Purchase Order number to be quoted on all correspondence including, but not limited to, all invoices, advice notes and delivery notes.	Total Excl. VAT	90.00
2. Unless specified goods and services must be provided carriage paid.		
3. No variation to this order without written authority. Any alteration in quantity or price must be agreed in writing by the ordering officer before any goods/services are supplied.	VAT	18.00
4. Unless otherwise specified this order is subject to NHS Terms and Conditions of contract for the Supply of Goods and the Provision of Services.		
5. Palletised deliveries must be made on a vehicle with a tail lift.		
6. If you will not be the supplier invoicing against this PO please reject and return with the comment 'incorrect supplier'.	Total Value	108.00
7. Please submit your invoice via PEPPOL.		