# OFFICIAL PURCHASE ORDER

**Order No: CHA1000001985**

Order Date: 06/02/24

South Tees Hospitals NHS Foundation Trust operates a "No Purchase Order - No Pay" Policy. Failure to submit your invoice with a valid purchase order number will mean that your invoice won't be paid and will be returned accordingly with the expectation that a purchase order number is added to the invoice before payment is completed.

**Enquiries To**

**South Tees Hospitals NHS Foundation Trust**
**Procurement Department**
**2 Eggleston Court**
**Riverside Partk Industrial Estate**
**Middlesbrough**
**TS2 1RU**
**Email Address: stees.orders@nhs.net**

Supplier:
MARSKE FURNISHINGS LTD
21 THE WYND
MARSKE-BY-THE-SEA
REDCAR
TS11 7LD

Supplier Tel No.:

Supplier Code:16777
marskesales@gmail.com

Deliver To
East Cleveland Primary Care Ho
Alford Road
Brotton
TS12 2FF

IDA CODE: 5EC132

**Invoice To**
SOUTH TEES HOSPITALS CHARITY
C/O ELFS Shared Services
PO Box 4418
Unit 2, Swindon
SN4 4RW
Tel: 01254 786003
Email: elfs.328ste@cloud-trade.net

| Line No: | Supplier Product Code | Description | Required Date | Qty | Unit of Issue | Unit Price | Vat Rate | Vat Excl. |
|---|---|---|---|---|---|---|---|---|
| 1 | REF MFO26930 | VERTICAL BLINDS JOB REF MFO26930<br>The vertical blinds are to go in the staff wellbeing room which has been created by staff members but cannot appreciate its use due to the sun beaming in and making it too hot and unpleasant to sit. | 26/01/24 | | | | 20.00 | 318.00 |

1. The above Official Purchase Order number to be quoted on all correspondence including, but not limited to, all invoices, advice notes and delivery notes.
2. Unless specified goods and services must be provided carriage paid.
3. No variation to this order without written authority. Any alteration in quantity or price must be agreed in writing by the ordering officer before any goods/services are supplied.
4. Unless otherwise specified this order is subject to NHS Terms and Conditions of contract for the Supply of Goods and the Provision of Services.
5. Palletised deliveries must be made on a vehicle with a tail lift.
6. If you will not be the supplier invoicing against this PO please reject and return with the comment 'incorrect supplier'.
7. Please submit your invoice via PEPPOL.

| | |
|---|---|
| **Total Excl. VAT** | **318.00** |
| **VAT** | **63.60** |
| **Total Value** | **381.60** |