

**OFFICIAL PURCHASE ORDER**

**Order No: CHA1000001891**  
**Order Date: 19/09/23**

South Tees Hospitals NHS Foundation Trust operates a "No Purchase Order - No Pay" Policy. Failure to submit your invoice with a valid purchase order number will mean that your invoice won't be paid and will be returned accordingly with the expectation that a purchase order number is added to the invoice before payment is completed.

**Enquiries To**  
**South Tees Hospitals NHS Foundation Trust**  
**Procurement Department**  
**2 Eggleston Court**  
**Riverside Park Industrial Estate**  
**Middlesbrough**  
**TS2 1RU**  
**Email Address: stees.orders@nhs.net**

**Supplier:**  
**MARSKE FURNISHINGS LTD**  
**21 THE WYND**  
**MARSKE-BY-THE-SEA**  
**REDCAR**

TS11 7LD  
 Supplier Tel No.: **Supplier Code:16777**  
 marskesales@gmail.com

**Deliver To**  
**James Cook University Hospital**  
**Logistical Delivery Centre**  
**Marston Road**  
**Middlesbrough**  
**TS4 3BW**  
**Delivery Mon-Fri 7:30 to 14:00**

IDA CODE: 5EF103

**Invoice To**  
**SOUTH TEES HOSPITALS CHARITY**  
**C/O ELFS Shared Services**  
**PO Box 4418**  
**Unit 2, Swindon**  
**SN4 4RW**  
**Tel: 01254 786003**  
**Email: elfs.328ste@cloud-trade.net**

Line No:	Supplier Product Code	Description	Required Date	Qty	Unit of Issue	Unit Price	Vat Rate	Vat Excl.
1		To supply and install Perfect Fit Wood and Alloy Venetians, Glass, White Quote Ref MF026162  Venetian Blinds for Neonatal Roseberry Suite Door Supply and deliver and install Perfect Fit Wood and Alloy Venetians Glass, White	06/09/23				20.00	145.29

1. The above Official Purchase Order number to be quoted on all correspondence including, but not limited to, all invoices, advice notes and delivery notes.	<b>Total Excl. VAT</b>	<b>145.29</b>
2. Unless specified goods and services must be provided carriage paid.		
3. No variation to this order without written authority. Any alteration in quantity or price must be agreed in writing by the ordering officer before any goods/services are supplied.	<b>VAT</b>	<b>29.06</b>
4. Unless otherwise specified this order is subject to NHS Terms and Conditions of contract for the Supply of Goods and the Provision of Services.		
5. Palletised deliveries must be made on a vehicle with a tail lift.		
6. If you will not be the supplier invoicing against this PO please reject and return with the comment 'incorrect supplier'.	<b>Total Value</b>	<b>174.35</b>
7. Please submit your invoice via PEPPOL.		