

**NORTH YORKSHIRE COUNTY COUNCIL
WHITBY SECONDARY PARTNERSHIP FEDERATION
CAEDMON COLLEGE WHITBY**

OFFICIAL ORDER

Purchase Order No: CCW2023/0059 **Finance Officer to complete - no to be included on all invoices**

NAME OF SUPPLIER: Blinds2000 **Premises c (YPO only)**
 ADDRESS: **E4039 Finance**
Expenditure Officer
to
 POSTCODE: **Eform reference complete**
 SUPPLIER EMAIL:

Qty	Description	Price	Cost
	Your Ref: MF025821		£0.00
1	H7	£426.40	£426.40
			£0.00
			£0.00
			£0.00
			£0.00
			£0.00
			£0.00
			£0.00
			£0.00
			£0.00
			£0.00
			£0.00
			£0.00
			£426.40
		VAT	
		Total:	

(One invoice per order required)

INVOICE ADDRESS:

Please email

 Postcode: _____

GOODS ADDRESS:

Caedmon College Whitby
 Prospect Hill
 Whitby
 Postcode: YO21 1LA

Email address: finance@ccwhitby.org Phone: 01947 602406
 Date delivery required by: _____ Designation: Finance Officer
 Ordered by: Jackie Hunter Date: 22/6/2023

Department/Area the resources are for:

Order requested by: James Gilpin

Authorised by (Team Leader/Head of Dept): J Hunter To be signed electronically

Authorised by Head of School/Executive Head Teacher: J Henshaw To be signed electronically

If you are a taxable person as defined in the Finance Act 1972, please ensure that a proper tax invoice, quoting your registered number is issued for any taxable supplies and services

Conditions please see North Yorkshire County Council website (<https://www.northyorks.gov.uk/procurement-and-contract-management>)