

NORTH YORKSHIRE COUNTY COUNCIL
WHITBY SECONDARY PARTNERSHIP FEDERATION
CAEDMON COLLEGE WHITBY

OFFICIAL ORDER

Purchase Order No:	<input type="text" value="21220349"/>	Finance Officer to complete - no to be included on all inv
NAME OF SUPPLIER:	<input type="text" value="Blinds 2000"/>	Premises code: (YPO only)
ADDRESS:	<input type="text"/>	<input type="text"/> Finance
	<input type="text"/>	<input type="text"/> Expenditure code: Officer
	<input type="text"/>	<input type="text"/> to
POSTCODE:	<input type="text"/>	Eform reference num complete
SUPPLIER EMAIL:	<input type="text"/>	<input type="text"/>

Qty	Description	Price	Cost
1	As per amended quotation - MF024649 (attached)	£4,641.67	£4,641.67
			£0.00
			£0.00
			£0.00
			£0.00
			£0.00
			£0.00
			£0.00
			£0.00
			£0.00
			£0.00
			£0.00
			£0.00
			£0.00
			£0.00
		Total:	£4,641.67

(One invoice per order required)

INVOICE ADDRESS:

Please email
<input type="text"/>
<input type="text"/>
<input type="text"/>
Postcode: <input type="text"/>

GOODS ADDRESS:

Caedmon College Whitby
Prospect Hill
Whitby
Postcode: YO21 1LA
Phone : 01947 602406
Site Manager
25/11/2022

Email address	finance@ccwhitby.org
Date delivery required by:	<input type="text"/>
Ordered by:	J Gilpin

Designation:	
Date:	

Department/Area the resources are for:

Order requested by:

Authorised by (Team Leader/Head of Dept): **J Hunter** *To be signed electronically and returned to School Finance Officer*

Authorised by Head of School/Executive Head Teacher: *To be signed electronically and returned to School Finance Officer*

If you are a taxable person as defined in the Finance Act 1972, please ensure that a proper tax invoice, quoting your registered number is issued for any taxable supplies and services

and conditions please see North Yorkshire County Council website (<https://www.northyorks.gov.uk/procurement-and-contract-managem>