

# Pro Forma Invoice

**Date** Sep 12, 2024  
**Order No.** J3680  
**Project Ref.** P12345

[www.grantsblinds.com](http://www.grantsblinds.com) | sales@grantsblinds.com | 0800 652 2190

Grants Blinds, Leigh House, Warren Business Park, Single Street, Westerham, Sevenoaks, TN16 3AB

Client Name	Project Location
Elizabeth Stead Elizabeth Stead 29 The Avenue PO390DH	Elizabeth Stead 29 The Avenue PO390DH
<b>Phone</b> 01983 720947 <b>Mobile</b> <b>Email</b> elizabeth.stead@grantsblinds.com	<b>Phone</b> 01983 720947 <b>Mobile</b> <b>Email</b> elizabeth.stead@grantsblinds.com

Salesperson	Terms:
Gaius Guest	50/50

Deposit Amount:	Balance Amount:	Grand Total:	Itemised ex VAT:
£1,554.59	£1,554.59	£3,109.18	

Description	Deposit Amount
<i>To measure supply and install the following window treatment products to suit the following glazing areas.</i>	
<b>A Window Blind</b>	
1 No. Endurashade R10m Freehanging Motorised Roller Blinds made using Glenheim 5% material in White Linen	1295.49
<i>Pricing</i>	
<i>Assumes installation within 6 months, early order is recommended to enable Grants to assist with project management. Installation period to be agreed at order stage and pricing may be subject to increase if the project is delayed.</i>	
<i>Payment terms</i>	
<i>50/50: 50% deposit with order, remaining 50% payment at least 2 weeks prior to installation. If survey is completed, the products are ordered and installation is delayed by the client, the final payment is required to be paid.</i>	
<i>Our bank details for BACS payments are:</i>	
<i>Leigh House Solutions</i>	
<i>Sort code: 55-81-26</i>	
<i>Account No: 88174085</i>	
<i>Old Bank Winchester NatWest</i>	
<i>IBAN - GB73NWBK55812688174085</i>	
<i>Bic/SWIFT - NWBKGB2L</i>	
<i>For card payment please contact your Sales Designer who will send you the invoice/link to pay online.</i>	
<i>Additional Charges</i>	
<i>Please note that that we cannot survey until all structures that affect blind measurements are in place (e.g. plasterboard &amp; plaster, joists, window sills, skirting boards, tiling, architrave etc.).</i>	

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*When the blinds are installed, all plasterboard work, floor work and decorating must be complete unless otherwise agreed in writing. In order to prevent damage to the blinds, the environment must be entirely dust free and watertight. The customer is responsible for clearing the room in which survey or installation is to take place and to allow reasonable access for work.*

*If any of the above is not adhered to additional charges may apply.*

*If any changes are made by the client after the survey, or any agreed building requirements are not put in place by the client prior to installation resulting in a problem with the products, any extra work required from this will be chargeable to the client.*

**Access**

*Access equipment for installations over 3600mm off floor level or specialist equipment is not included in the quote and will need to be provided by the main contractor.*

**Power Supply and Wiring**

*240V fused spur to be provided by the client/main contractor prior to installation. Price includes for concealed low voltage wiring during construction of the building provided the products are ordered in sufficient time.*

**Controls and AV Integration**

*Unless stated, our proposal does not allow for any products to enable blinds to be controlled by a 3rd party AV control system. Pricing for this will be provided once the specified requirements are confirmed by the AV company responsible for the integration. Pricing allows for the commissioning of blinds.*

**Delivery timelines**

*8-10 weeks from final survey and specification being completed. Installation time 2-3 weeks.*

**Main Contractors Discount**

*Has not been included but will need to add to pricing if required.*

**CIS scheme**

*Blinds & curtains are not part of the CIS scheme.*

Please contact me if I can be of further assistance.

Subtotal	£1,295.49
VAT	£259.10
Total	£1,554.59

**Payment Methods:**

Our bank details for BACS payment are:

Sort code: 55-81-26 Account no: 88174085

For card payment please contact your Sales Designer who will send you the invoice/link to pay online.

All business is accepted according to our Terms and Conditions as enclosed.

All goods remain the property of Leigh House Solutions Ltd until paid for in full. Reg No: 06774291 VAT No: 112 4047 66