



# Pro Forma Invoice

**Pro Forma:** LHSQ19996

**Date:** Aug 18, 2023

**Project Ref:** P19996

**Client Name**

Ten Wandsworth Limited  
Attn: Jeremy Hopkins  
73 Cornhill  
LONDON, EC3V 3QQ

**Project Location**

Ten Wandsworth Limited  
Attn: John Medley, Make One Ltd  
Kyn Hurlingham  
Broomhouse Lane  
LONDON, SW6 3DP

[www.grantsblinds.com](http://www.grantsblinds.com)

sales@grantsblinds.com

0800 652 2190

Grants Blinds, Leigh House  
Single Street, Westerham, Kent  
TN16 3AB

Phone  
Fax  
Email

Phone  
Fax  
Email

**Salesperson**

Gaius Guest

**Terms**

50/50

**Deposit Amount:**

£19,890.63

**Balance Amount:**

£19,890.63

**Grand Total:**

£39,781.26

**Itemised ex VAT:**

**Your reference:**

**PO-TWP-00000020 Submitted 18/08/2023 Delivery Date 01/11/2023**

**Payment method BACS 30 Day**

*To Measure, Supply & Install Wintergarden System to stack against bulkhead and to follow roof line and down in front of the sliding doors to the floor. Side channels to run the entire length of the blind and to have a radial curve between the roof and the doors. All hardware to be finished in RAL colour to best match structure.*

3 No. Motorised blinds. Made using FR treated\* Flatweave material in Farmhouse Door

£16,575.53

*\*Based on the increase in dry weight and the reaction to the single flame ignitability test, the sample indicated compliance with all the requirements of 03 - BS 5867: Part 2: 2008: Type B (in accordance with BS EN ISO 15025: 2002 Procedure A).*

*Includes co-ordination with KYN and main contractor (Make One Ltd) for design finalisation and project management.*

**Pricing**

*Assumes installation within 6 months, early order is recommended to enable Grants to assist with project management. Installation period to be agreed at order stage and pricing may be subject to increase if project is delayed.*

**Payment terms**

*50/50: 50% Deposit with order, remaining 50% payment 1 week prior to installation. If survey is completed, the products are ordered and installation is delayed by the client the final payment is required to be paid.*

*Our bank details for BACS payments are:*

*Leigh House Solutions*

*Sort code: 55-81-26 Account no: 88174085*

*Old Bank Winchester Natwest*

*IBAN - GB73NWBK55812688174085*

*Bic/SWIFT - NWBKGB2L*

*For card payment please contact your Sales Designer who will send you the invoice/link to pay online.*

**Deposit Amount:**      **Balance Amount:**  
£19,890.63              £19,890.63

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#### *Additional Charges*

*Please note that that we cannot survey until all structures that affect blind measurements are in place (e.g. plasterboard & plaster, joists, window sills, skirting boards, tiling, architrave etc.).*

*When the blinds are installed, all plasterboard work, floor work and decorating must be complete unless otherwise agreed in writing. In order to prevent damage to the blinds, the environment must be entirely dust free and watertight. The customer is responsible for clearing the room in which survey or installation is to take place and to allow reasonable access for work.*

*If any of the above is not adhered to additional charges may apply.*

*If any changes are made by the client after the survey, or any agreed building requirements are not put in place by the client prior to installation resulting in a problem with the products, any extra work required from this will be chargeable to the client.*

#### *Access*

*Access equipment is included.*

#### *Power Supply and Wiring*

*240V fused spur to be provided by the client/main contractor prior to the installation. Price includes wiring diagrams and concealed low voltage wiring during construction of the building provided the products are ordered in sufficient time.*

#### *Controls and AV Integration*

*Unless stated our proposal does not allow for any products to enable blinds to be controlled by a 3rd party AV control system. Pricing for this will be provided once the specified requirements are confirmed by the AV company responsible for the integration. Pricing allows for the commissioning of blinds, once installed to operate on stand alone system.*

#### *Main Contractors Discount*

*Has not been included, will need to add to pricing if required.*

#### *CIS scheme*

*Blinds & curtains are not part of the CIS scheme.*

#### **Delivery Instructions Noted:**

- 1. All orders shipped will include PO number on all documents ie: packing slip, bill of lading and invoices.*
- 2. Boxes/Pallets and shipments to be side-marked with Purchase Order Number and Supplier Name*
- 3. PO's etc. to be confirmed to issuing purchase team member. All shorts, non-shipments, etc. will be noted in advance to the Buyer.*
- 4. We will instruct parcels to be delivered via main entrance.*
- 5. Plastic and shrink wrap will not be used.*
- 6. Cage trolleys (no pallets) to be used while on site and to be removed within 3 days of delivery.*
- 7. Will request delivery on a lorry not exceeding 7.5t. Battery operated vehicle where possible.*

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**Itemised ex VAT:**

Please contact me if I can be of further assistance.

Subtotal	<b>£16,575.52</b>
VAT	<b>£3,315.10</b>
Carriage	<b>£0.00</b>
Total	<b>£19,890.63</b>

**Payment Methods:**

Our bank details for BACS payments are:

Sort code: 55-81-26 Account no: 88174085

For card payment please contact your Sales Designer who will send you the invoice/link to pay online.

All business is accepted according to our Terms and Conditions as enclosed

All goods remain the property of Leigh House Solutions Ltd until paid for in full. Reg No: 06774291 VAT No: 112 4047 66