



# Pro Forma Invoice

**Pro Forma:** LHSQ19722  
**Date:** Jul 26, 2023  
**Project Ref:** P19722

[www.grantsblinds.com](http://www.grantsblinds.com)

sales@grantsblinds.com  
 0800 652 2190

Grants Blinds, Leigh House  
 Single Street, Westerham, Kent  
 TN16 3AB

**Client Name**

Atkins Project Management Ltd  
 Lewis Atkins  
 Hardy House  
 Northbridge Road  
 BERKHAMSTED, HP4 1EF

Phone  
 Fax  
 Email lewis@atkinsprojectmanagement.com

**Project Location**

Lady Dell Farm  
 Chenies  
 RICKMANSWORTH,  
 Hertfordshire WD3 6ES

Phone  
 Fax  
 Email

**Salesperson**

Laurence Walkinton

**Terms**

50/50

<b>Deposit Amount:</b>	<b>Balance Amount:</b>	<b>Grand Total:</b>	<b>Itemised ex VAT:</b>
£15,400.00	£15,400.00	£30,800.00	

*To Measure, Supply & Install the following blinds and to Supply only Blindspace products. The fabric and colour to be confirmed by the client.*

**Master Gable**

2 No. Motorised Honeycell Duette® blind with LV Std motor. Made using Cranbourne Blackout material	£2,112.91
1 No. Blindspace S Shaped Pelmet to Transom and Reese side channels. Powder-coated to RAL match window frame	£2,393.94
2 No. Blindspace Concealment Headbox to Slopes	£1,808.01

**Master Side Window**

1 No. Motorised Honeycell Duette® blind with LV Std motor. Made using Cranbourne Blackout material	£387.09
1 No. Blindspace Concealment Headbox and Reese side channels	£498.05

**Bedroom 4 Gable**

2 No. Motorised Honeycell Duette® blind with LV Std motor. Made using Cranbourne Blackout material	£2,112.91
1 No. Blindspace S Shaped Pelmet to Transom and Reese side channels. Powder-coated to RAL match window frame	£2,393.94
2 No. Blindspace Concealment Headbox to Slopes	£1,808.01

**Bedroom 4 Side Window**

1 No. Motorised Honeycell Duette® blind with LV Std motor. Made using Cranbourne Blackout material	£387.09
1 No. Blindspace Concealment Headbox and Reese side channels	£498.05

*Total for blinds is £10,000.00 ex VAT + £2,000.00 VAT = £12,000.00 inc VAT  
 Total for Blindspace is £18,800.00 zero VAT  
 Grand total is £28,800.00 ex VAT + £2,000.00 VAT = £30,800.00 inc VAT*

*Wall switch and Remote control included for each room.*

*RS485 Smart Home Integration Module included in costs.*

**Deposit Amount:**

**£15,400.00**

**Balance Amount:**

**£15,400.00**

**Grand Total:**

**£30,800.00**

**Itemised ex VAT:**

#### *Pricing*

*Pricing assumes installation within 12 months, early order is recommended to enable Grants to assist with project management. Installation period to be agreed at order stage and pricing may be subject to increase if project is delayed.*

#### *Main Contractors Discount*

*Has not been included, will need to add to pricing if required.*

#### *Payment terms*

*Payment terms are usually 50/50: 50% Deposit with order, remaining 50% payment 1 week prior to installation. If survey is completed, the products are ordered and installation is delayed by the client the final payment is required to be paid.*

*Our bank details for BACS payments are:*

#### *Leigh House Solutions*

*Sort code: 55-81-26 Account no: 88174085*

*Old Bank Winchester Natwest*

*IBAN - GB73NWBK55812688174085*

*Bic/SWIFT - NWBKGB2L*

*For card payment please contact your Sales Designer who will send you the invoice/link to pay online.*

#### *Additional Charges*

*Please note that that we cannot survey until all structures that affect blind measurements are in place (e.g. plasterboard & plaster, joists, window sills, skirting boards, tiling, architrave etc.).*

*When the blinds are installed, all plasterboard work, floor work and decorating must be complete unless otherwise agreed in writing. In order to prevent damage to the blinds, the environment must be entirely dust free and watertight. The customer is responsible for clearing the room in which survey or installation is to take place and to allow reasonable access for work.*

*If any of the above is not adhered to additional charges may apply.*

*If any changes are made by the client after the survey, or any agreed building requirements are not put in place by the client prior to installation resulting in a problem with the products, any extra work required from this will be chargeable to the client.*

#### *Access*

*Access equipment for installations over 3600mm off floor level or specialist equipment is not included in the quote and will need to be provided by the main contractor.*

#### *Power Supply and Wiring*

*240V fused spur to be provided by the client/main contractor prior to the installation. Price includes for concealed low voltage wiring during construction of the building provided the products are ordered in sufficient time.*

#### *Blindspace Installations*

*It is recommended that the blinds and the Blindspace products are ordered together to ensure that the end result can be project managed and guaranteed by Grants Blinds and not subject to change of specification that may affect the dimensions required.*

*Products are on a supply only basis, following an initial guidance and/or survey by Grants Blinds. Unless otherwise agreed the contractor will do the installation including the Blindspace covers and not Grants Blinds. Once installed the areas around the Blindspace boxes will need to be finished off by the contractor after the install and commissioning of blinds.*

*Where Blindspace is ordered separately no project management or site attendance is available. Design for inclusion of Blindspace remains the responsibility of the client or the client's representatives. Grants do offer a Blindspace installation service charged at a day rate of £850 ex VAT or can provide a quotation on a job-by-job basis.*

#### *Delivery Timescales*

*Blindspace: Standard profiles stocked in the UK 1-2 weeks from signed returned schedule.*

*Custom imported made to order profiles 8 weeks from signed returned schedule.*

*Blinds: 8 weeks from survey & all options confirmed by the client e.g. fabrics / RAL colours.*

*Please note we work to these timescales to the best of our ability, on occasion events occur outside our control that can cause delays.*

#### *CIS scheme*

*Blinds & curtains are not part of the CIS scheme.*

#### *Terms and Conditions*

*Our standard terms and conditions apply, copies available on request.*

**Deposit Amount:**  
**£15,400.00**

**Balance Amount:**  
**£15,400.00**

**Grand Total:**  
**£30,800.00**

**Itemised ex VAT:**

Please contact me if I can be of further assistance.

Subtotal	<b>£14,400.00</b>
VAT	<b>£1,000.00</b>
Carriage	<b>£0.00</b>
Total	<b>£15,400.00</b>

**Payment Methods:**

Our bank details for BACS payments are:

Sort code: 55-81-26 Account no: 88174085

For card payment please contact your Sales Designer who will send you the invoice/link to pay online.

All business is accepted according to our Terms and Conditions as enclosed

All goods remain the property of Leigh House Solutions Ltd until paid for in full. Reg No: 06774291 VAT No: 112 4047 66