



HELIX WELL OPS (UK) LIMITED

Helix House,
 Kirkton Drive,
 Dyce, Aberdeen,
 AB21 0BG,
 United Kingdom
 Tel; 44 (0)1224 351800 VAT #852925603
 Fax; 44 (0)1224 351801

Type	Standard Purchase Order
Order	423765
Revision	0
Order Date	07-AUG-2024
Created By	Main, Rachael
Revision Date	
Revised Buyer	

All project documentation/certification should be sent to our WOUK Document Control email address (woukdc@helixesg.com), with the Project Code detailed in the subject line of all emails.
 AP Email address : WellOpsAP@helixesg.com

Supplier: **GRAMPIAN BLINDS LTD**
UNIT 1B
MUGIEMOSS ROAD
ABERDEEN, AB21 9US
United Kingdom

Ship To: **Helix Well Ops (U.K.) Ltd.,**
Helix House
Kirkton Drive,
Dyce, Aberdeen, AB21 OBG
United Kingdom

Bill To: **Helix Well Ops (U.K.) Ltd.,**
Helix House
Kirkton Drive,
Dyce, Aberdeen, AB21 OBG
United Kingdom

Req Raised By : **Ross, Stephen**
UK..Aberdeen.Helix House
 Project Number : **11475**
 Task Number : **2.6**

Req No: **125847**

Supplier No.	Payment Terms	Freight Terms	Location	Ship Via
7418	30 NET			
Confirm To / Email				
QHSE Certification Type				
No Certification Required;				

Notes:

All prices and amounts on this order are expressed in GBP

Line	Description	Delivery/Promised Date	Quantity	UOM	Unit Price (GBP)	Amount (GBP)

Our Standard Terms and Conditions of Purchase apply. Where QA Short codes have been listed, a full list can be obtained as below. If required, copies of above referenced documents are available for download here: <http://www.helixesg.com/default/EnergyServices-WellOPS/Downloads/PO%20Ts%20and%20Cs.pdf> or on request from Helix Well Ops (UK) Ltd. If this PO identifies a separate formally-executed Agreement then the terms of that Agreement take precedence & will apply.

Standard Purchase Order 423765, 0

Line	Description	Delivery/Promised Date	Quantity	UOM	Unit Price (GBP)	Amount (GBP)
1	C Shepherd 2no Vertical Blind complete with child safety system. Fabric: Unilux B/O Colour: White	14-AUG-2024				255.20
2	R. Main 1no Vertical Blind complete with child safety system. Fabric: Unilux B/O Colour: White	14-AUG-2024				159.50
3	Meeting room 4 2no Vertical Blind complete with child safety system. Fabric: Unilux B/O Colour: White	14-AUG-2024				319.00
4	HR 1no Vertical Blind complete with child safety system. Fabric: Unilux B/O Colour: White	14-AUG-2024				319.00
5	HR Car Park 1no Vertical Blind complete with child safety system. Fabric: Unilux B/O Colour: White	14-AUG-2024				240.70
6	HR Meet 1no Vertical Blind complete with child safety system. Fabric: Unilux B/O Colour: White	14-AUG-2024				159.50
7	Susan McBain 1no Vertical Blind complete with child safety system. Fabric: Unilux B/O Colour: White	14-AUG-2024				216.05
8	Aaron Hay 1no Vertical Blind complete with child safety system. Fabric: Unilux B/O Colour: White	14-AUG-2024				159.50
9	Steve Nairn 3no Vertical Blind complete with child safety system. Fabric: Unilux B/O Colour: White	14-AUG-2024				416.15
10	Pauline 1no Vertical Blind complete with child safety system. Fabric: Unilux B/O Colour: White	14-AUG-2024				159.50
11	Gayle Kerr 1no Vertical Blind complete with child safety system.	14-AUG-2024				216.05

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Standard Purchase Order 423765, 0

Line	Description	Delivery/Promised Date	Quantity	UOM	Unit Price (GBP)	Amount (GBP)
	Fabric: Unilux B/O Colour: White					
12	K Johnston 2no Vertical Blind complete with child safety system. Fabric: Unilux B/O Colour: White	14-AUG-2024				319.00
13	Callum 1no Vertical Blind complete with child safety system. Fabric: Unilux B/O Colour: White	14-AUG-2024				159.50
14	Link Corridor 8no Vertical Blind complete with child safety system. Fabric: Unilux B/O Colour: White	14-AUG-2024				1,020.80
Total: 4,119.45 (GBP)						

SHIPPING INSTRUCTIONS

Please follow these instructions when shipping goods or materials related to Helix Energy Solutions Group Inc (herein referred to as the company) purchase orders. The promise date listed on each line item of the purchase order is the committed delivery date of the supplier to the delivery location. Your performance in meeting this commitment will be measured and reported to executive levels within the company. The company's Global Supply Chain will be monitoring performance and compliance to these standards, and will be a determining factor in the evaluation of the support and performance of your company.

1) Safety: The supplier has the responsibility to make sure that all shipments are handled, loaded and unloaded with safety as the first priority.

2) All shipments, must be packaged, manifested, labeled, and placarded in accordance with all applicable local and international requirements. Shipments of hazardous materials must comply with 49 CFR, IATA, IMDG, and any other applicable international and local regulations. Nothing in this document relieves the shipper or carrier of meeting their obligations in these regulations or any other regulation that governs the shipment.

3) The supplier is responsible for ensuring on-time shipment to the exact "Ship To" address indicated on the purchase order. The company has authorized receiving locations globally, including third-party logistics providers. The purchase order is a contractual document and your responsibility as a supplier is to comply with the purchase order terms and conditions. Any questions related to specific shipping terms or the actual "Ship To" location should be directed to the company's Buyer indicated on the purchase order.

4) Shipments to the company's receiving locations should be arranged with the most cost-effective methods, utilizing standard, non-urgent modes, unless otherwise instructed by the company's Buyer listed on the purchase order.

5) Packing Slips:

- SUPPLIERS MUST PROVIDE A PACKING SLIP FOR EACH SHIPMENT.
- PACKING SLIP SHOULD BE AFFIXED TO THE OUTSIDE OF THE SHIPMENT IN A DOCUMENT POUCH.
- PACKING SLIP SHOULD CONTAIN A LINE ITEM DESCRIPTION AND COUNT OF EACH ENCLOSED ITEM.
- PACKING SLIP MUST REFER TO THE COMPANY'S PURCHASE ORDER NUMBER.

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6) The company has selected various third-party logistics providers to represent them and perform receiving, warehouse, and freight forwarding functions on behalf of the company. Under no circumstances does this document authorize you to ship orders to any of these locations unless indicated on an approved purchase order. Please contact the company's Buyer indicated on the purchase order and or the company's Logistics department if you have any questions.

7) Shipping terms are defined by Incoterms 2020

INVOICING

Invoices must match the values specified on this Purchase Order, reference this Purchase Order number and be sent to the "Bill To" address. Failure to do so can result in possible hold and or delay of payment.

Electronic invoices will only be accepted if agreed with the company's office issuing this Purchase Order.

If this Purchase Order has been issued with estimated costs, and highlighted as such, final costs are to be agreed with the company before final invoice is submitted.

PURCHASE ORDER CONFIRMATION

Please acknowledge receipt of this Purchase Order within two business days to the company's Buyer indicated on the Purchase Order, highlighting any anomalies or points of contention.