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PURCHASE ORDER: SWH12035479

Buyer NHS Lothian Waverley Gate 2-4 Waterloo Place Edinburgh, EH1 3EG	Order Date 12 Sep 2022	Invoice To Accounts Payable Department Waverley Gate 2-4 Waterloo Place Edinburgh, EH1 3EG
Supplier Goldcrest Furnishing 2 Glen Tye Road Stirling, FK7 7LH	Order Contact Name: Hamilton Craig Phone: 01620 0642722 hamilton.craig@nhslothian.scot.nhs.uk	Delivery Hamilton Craig Estates Department East Lothian Community Hospital Hospital Road Haddington, EH41 3PF

Delivery Information

Order Type:	Direct Ship
Carrier:	Best Way -Normal Delivery
FOB - Delivery Terms:	Not Selected -Not Selected

Payment Information

Customer Number:	-
Payment Terms:	Net 30

Additional Order Information

Price or Quantity Changes:	Any alterations in quantity, price or carriage charges by the supplier must be AGREED by the Procurement Department prior to supplying. Please log any issues via ensr@nhslothian.scot.nhs.uk or the following web link https://tinyurl.com/nhslsn
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Comments Requisition Comment: STEVEN CUNNINGHAM, TEAM LEADER, ESTATES DEPARTMENT 01620 642 924 / 07973975510

Line	Item Type	Item No	Manufacturer No	UOM	Pack Size	Qty	Unit Price	VAT Type	Extended	
									Est VAT	Amt
1	Non-Catalogue	unknown		Each		1	£495.00	37	£495.00	
TRANENT HEALTH CENTRE, CONSULTING ROOM 21 - SUPPLY AND INSTALL TRACK WITH COMPLETE SUPPORT ROD AS PER QUOTE									£99.00	

Total Extended Amount:	£495.00
Total Estimated VAT:	£99.00
Estimated Gross Amount:	£594.00

VAT Types

Key	Description	Estimated VAT
37	37 - MAINT EQUIP/PLANT	£99.00

CONDITIONS OF SUPPLY

1. Unless specified as an order placed under an existing contract, this order is subject to the Boards Terms and Conditions

Goods

<https://org.nhslothian.scot/Procurement/SupplierInformation/Documents/Standard%20Terms%20and%20Conditions%20-%20Goods%20-%20NHS%20>

Services

<https://org.nhslothian.scot/Procurement/SupplierInformation/Documents/Standard%20Terms%20and%20Conditions%20-%20Services%20-%20NHS%20>

2. No responsibility will be accepted for goods unless an official order is raised and goods delivered to the delivery point specified on the order.
3. The above order number must be quoted on all advice notes, delivery notes, invoices, correspondence and acknowledgements.
4. Goods will be received only between 08:00 and 16:00 hours, Monday to Thursday and 08:00 and 15:30 on Fridays unless prior arrangements have been made.
5. Any alteration in quantity or price by the Supplier must be AGREED by the Ordering Officer.
6. All goods must be accompanied by a Delivery Note and the Delivery Address must be shown on the invoice.
7. The order is not transferable, therefore goods delivered by a sub-contractor must still be invoiced by the above supplier.
8. Instructions on transport, access and making deliveries to any of our sites can be found at:
<http://www.nhslothian.scot.nhs.uk/GoingToHospital/TransportAccessInformation/Pages/default.aspx>

There is an attachment to this order.



GC GROUP LIMITED
Unit 10 Springkerse Trade Park
Craigleith Road, Stirling FK7 7GN
T 01786 447 647
W goldcrest-blinds.co.uk

FAO Steven Cunningham
Tranent Health Centre
Loch Road
Tranent
EH33 2JX

12th September 2022

Ref: Tranent Health Centre

Dear Steven,

Thank you for your recent enquiry. Please find our quotation below.

Supply and Install - Room 21.

1 No. Track with Complete Support Rod

Total Cost: £495.00

All our prices are exclusive of VAT

We hope this price meets with your approval, please get in touch if you require any more information.

Yours faithfully,

Leah McCulloch
Contract Sales

Work Order

06/09/2022

Work Order Number: 187899

Asset: S132B-Main Building - Main Building
Site: S132B - Tranent Health Centre
Location: S132B-Main Building - Main Building
Sublocation: -
Start Date: 29/08/2022 08:04:00 **Due Date:** 03/09/2022 08:04:00
Status: Referred To TeamLeader **Comp. Date:** N/A
Priority: 3 Working Days **Job Type:** Equipment Fault/Property Repair
Description: TRANENT HEALTH CENTRE - THE CURTAIN RAIL AROUND THE EXAMINATION COUCH IN CONSULTING ROOM 21

Contact

Caller: IAN BRUCE **Contact Tel.:**
Contact Method: Email **Contact Email:** ian.x.bruce@nhslothian.scot.nhs.uk

Helpdesk Request Details

Question Set Estates
Repairs
General
Other

Work Order Tasks

Work Order Tasks	Est. Duration	Allocated To
Repair - Plumbing		Joiner Michael Greenan

Time Sheet

Emp.: _____	Date: ____ / ____ / ____	Time Worked: ____ h ____ m	Rate: _____
Emp.: _____	Date: ____ / ____ / ____	Time Worked: ____ h ____ m	Rate: _____

Completion Comments

31/08/2022 13:14:50 Plumber: MGREENAN This is the curtain rail we need the new clips for

Complete : Yes / No

Operator Signature

Risk Assessment

Have you assessed all the risks and hazards?

Complete

Yes / No

Complete

Yes / No

Order For Curtain Tracks Only

Supplier	Rainbow
Order No.	GC13610/10144 Tranent HC
Agent Name	Mark
Contact Tel.	
Date of Order	13-09-2022
Date Required	25-09-2022
Acc No.	

Invoice Details	
Name	Goldcrest Blinds
Address	Unit 10 Springkense Trade Park Craighleith Road Stirling
Postcode	FK7 7GN
Phone	01786 447647

Delivery Details	
Name	track Tranent Health Centre
Address	Loch Road Tranent
Postcode	EH33 2JX
Phone	

Qty	Product Type	Width	Drop	System Type	6100 SG Cubicle Track Colours	Brackets
1	Tracks	2350 mm	2350 mm	6100 SG Cubicle (Email Drawing)	Silver	2
End Stops	Curve Required	Special Instruction				
1	Yes - Email Drawing	1 complete pole @				