

**Supplier:**

Creative Curtains  
9 North Street

Hailsham  
East Sussex  
BN27 1DX

**Order Details:**

Order Number: **HS04064**  
Order Date: 30/01/24  
Account No: **CRE101**  
Contact: **See below**

**Deliver To:**

Thorney Close  
Heathfield  
East Sussex  
TN21 0AT

**Invoice To:**

Wealden District Council is now using a third party - CloudTrade, to process supplier invoices. Please e-mail all invoices to: [invoices.wealden@cloud-trade.com](mailto:invoices.wealden@cloud-trade.com)  
For other invoice queries: Telephone: 01323 443322  
E-mail : [invoices@wealden.gov.uk](mailto:invoices@wealden.gov.uk)

Product / Services	Quantity	Unit Price	Net Value
<p>For the attention of Alan. Please quote this Purchase Order Number on your invoice to ensure prompt payment</p> <p>Curtains &amp; Blinds As per your Quote dated 24.1.2024 To remove existing slats, fit new vertical blind headrails with Child Safety devices, and re-hang existing slats. Dispose of old headrails. Please contact Cath Claxton on 01435 866336 to arrange a date.</p> <p>In the event of any queries on this order please contact Irene Rolfe on 07985 871801 or email <a href="mailto:irene.rolfe@wealden.gov.uk">irene.rolfe@wealden.gov.uk</a></p>	1.00	1009.17	1009.17
<b>Total Value</b>			<b>£ 1,009.17</b>

## **WEALDEN DISTRICT COUNCIL**

### **Terms and Conditions of Purchase**

#### **1. Definitions**

- 1.1 The term 'Council' shall mean Wealden District Council
- 1.2 The term 'Supplier' shall mean the person, firm or company to whom the Purchase Order is issued
- 1.3 The word 'Goods' includes all goods, services and works covered by the Purchase Order
- 1.4 The term 'Purchase Order' shall mean the Council's Purchase Order which specifies that these conditions apply to it.

#### **2. Delivery**

The Goods shall be delivered within the time and, to the location specified in the Purchase Order, carriage paid, unless agreed otherwise between the Council and the Supplier. Time shall be of the essence. The Council is normally open to receive goods Monday to Friday, 08.30-1700 hours.

#### **3. Quality and Fitness for purpose**

The Goods shall be of satisfactory quality and free from defects in material or workmanship. If the purpose for which the Goods are required is made known to the Supplier expressly or by implication the Goods shall be fit for that purpose. The Goods shall conform with the specifications, drawings, descriptions and samples contained in, or referred to by a quotation/contract.

#### **4. Passing of Property**

The property and risk in the Goods provided shall remain in the Supplier until they are delivered at the point specified in the purchase order.

#### **5. Rejection of Goods**

In the event of any delay on the part of the Supplier to deliver goods within time required or in the event of the goods not being of the specified quality, the Council shall have the power to reject such Goods and to obtain others instead,, and to recover any excess cost incurred by the Council from the Supplier. All rejected Goods shall be removed by, and at the expense of the Supplier.

#### **6. Payment**

- 6.1 Will be made within 28 days of receipt of invoice. Consideration will be given to any Supplier offering discounts for earlier payment of invoices.
- 6.2 Value Added Tax, where applicable, shall be shown separately on all invoices as a strictly net extra charge.

#### **7. Warranty**

The Supplier shall as soon as reasonably practicable upon receipt of notice in writing on behalf of the Council, repair or replace all goods which are or become defective during the period of 12 months from putting into service, where such defects occur under proper usage and are due to faulty design or workmanship. Repairs and replacements shall themselves be subject to the foregoing obligations for a period of 12 months from the date of delivery or installation.

#### **8. Insurance**

The Supplier shall effect a Policy of Insurance against all claims up to a maximum of £5,000,000 per occurrence for negligent or improper performance in relation to the goods supplied under this Purchase Order.

#### **9. Gifts, Inducements and Rewards**

The Council shall be entitled to cancel this or any other Purchase Order, if the Supplier is deemed to have offered or given to any person any gift or consideration as an inducement for being chosen as the recipient of this Purchase Order, in accordance with the Local Government Act 1972, Section 117(2) or any re-enactment thereof.