

Risk Assessment

EXTERNAL USE									
Client: AFM		Workplace /Area:		SO 17011					
Site: Boots - French Lane		Date Assessed:		Sheet No:					
Re-Assessor's Name:		Initials		Initials					
Item No	Task / Activity	Hazard Type (potential to cause harm)	Risk Rating (before Control)			Control Measures Required (To Eliminate, Reduce or Protect Persons)	Residual Risk Rating		
			L	S	R		L	S	R
1		Working at Height	3	9	Use of ladders (All trained staff)	1	3	3	
2		Working with manual & battery tools							
3									
4									

Key

Correct PPE at all times

- Low = 1. Medium = 2. High = 3. (Risk Rating is obtained by multiplying Likelihood and Severity together)
- L = Likelihood (1- unlikely, 2- Likely, 3 - Very likely)
- S = Severity (1. non reportable injury or illness / 2. Reportable injury or illness over 3 days / 3. reportable major injury or sever illness - death)
- R = Risk Rating, 1 to 3 = Low Risk, 4 to 6 = Medium, 7 to 9 = High Risk

Safety Method Statement Evaluation

For:

Date: _____ Start Time: _____ Finish Time: _____

Short Description of Work - ? Motor Replacement on external running

State why work is required: ? Motor has failed

Location of Works: French lane LH of corner entrance

Team Performing Works: Ben Reed + Andy Benins

STEP BY STEP SEQUENCE OF WORKS	
Tick off as complete	Work sequence is attend site, assess rooms for installation, use ladders for height work if applicable, drill the required holes using a battery operated drill, install and fit, blinds and hang curtains if applicable, tidy clean and make good the area.
	The products will be tested before leaving site
	Client to shown how to use the equipment
	No delivery and storage required, all items will be transported in and then we will install and remove back to CP Interiors if necessary
	No third party staff all CP Interiors

WORK RISK ASSESSMENT CHECKLIST:

All hazards have been identified main area would be working from height, we will be using the correct assessment when we attend the site, post foreman briefing. Slips, trips and falls will all be assessed again when we attend the working area for installation. Noise will be minimal and ear defenders will be used if necessary, along with other PPE. No vibration issues as drilling will be minimal and also electricity – no mains power needed.

Safety googles and ear defenders plus PPE for Covid and hi Vis

We have reviewed the ladders, they are BSEN standard and also they are inspected daily prior to use.

Work at height is classed as 'high risk' all covered in the health and safety internal training, we are aware of the risk and this will be mitigated – Covered in Risk assessment

No hot works will take place

STATE POTENTIAL FOR THE FOLLOWING:

State Prevention Measures to eliminate/minimise risk	N/A	Low	Med	High	Others Potential Hazards (Please Specify below)
State Prevention Measures to eliminate/minimise risk	N/A	Low	Med	High	Others Potential Hazards (Please Specify below)
			X		Personal Injury
FRP - from work					
	X				Contact with Rotating Equipment
using an extension lead by trained person!			X		Contact with Electrical Supplies
	X				Release from Pressurised Systems
	X				Contact with hot surfaces
	X				Exposure to hazardous gas or chemicals
using correct equipment by trained person!	X			X	Falling from Height
	X				Affixation from fumes/ oxygen depletion
	X				Fire / Fire Alarm activation
			X		Noise Generation
PRP					Odour Generation
	X				Environmental Damage
	X				Waste disposal
					COVID 19

No need for electric supply for battery chargers and all 'cabled' tools - all battery operated not cabled items

List Plant Equipment required: tower scaffold

Personal Protective Equipment Required for Project:
Eye Protection

Signed Off / Approved – Benjamin Reed (Installation Manager)

Benjamin Reed

Signature

Date Signed

26/11/25

Acknowledged – Steven Tindall (Fitting Staff)

Signature

Date Signed

Acknowledged – Andrew Baines (Fitting Staff)

Signature

Date Signed