



07-Jun-22

Dear David

After multiple attempts to resolve the issue of the outstanding due on Beauport Place, please now find attached your original invoice along with the initial quotation for SO7977.

If I could take this opportunity to point out the terms of this quotation whereby an additional fee of £25.00 will be added, per month should your invoice remain unpaid within 30 days. The additional funds due would now equate to £850.00 as the job was originally invoiced in June 2019.

I understand from my colleague that you felt that the job had previously been settled in full and as stated previously, I'm happy to look into this if you can provide me with your payment records.

Failing this, I'll look forward to receiving the amount stated on the invoice in full and final settlement within 7 days of this correspondence.

With thanks & kind regards

Jacqueline Jepson

Head of Finance
CP Interiors

T: (01534) 768141 | E: info@cpinteriors.je | www.cpinteriors.je
Rue des Pres Trading Estate, St Saviour, Jersey, JE2 7QN



CP INTERIORS

June 07,2022

REF : SO7977

Houze Construction Ltd
La Frontiere, La Commune
Victoria Village
Trinity
JE3 5HQ

S. REF : Beauport Place, Le Chemin de Beauport, St Brelade

Dear Mr. David Cobbett

As requested, we have pleasure in submitting our quotation for the following.

Description	QTY	Price
To Supply and Fit ,Dura Garage systems, Dura Garage systems as per quotes 8826 + 8635,	1	£ 12,423.93
	Subtotal :	£ 12,423.93
	GST :	£ 621.20
	Total :	£ 13,045.13

As with all our custom orders, we require a deposit of 40% at the time of placing your order, 40% on delivery to the Island and 20% balance on completion. All prices are subject to GST.

Our Price Promise to you, we will beat any written quotation by 5% (on equivalent specification).

Thank you for your enquiry and we hope you will find this quotation acceptable. Should you require any further information, please contact us.

Yours sincerely
Leeana

To accept the above quotation, please indicate which option is required, sign below and return this letter together with your deposit. Please note extract of our terms and conditions below.

.....
SIGNATURE **DATE**

Please note: This quotation is only valid for acceptance for 7 days. Our estimate does not include any electrical work or additional carpentry work to install the above unless otherwise specified. Please note there is a handling charge on customer own fabric of £5 per metre. Due to high costs of labour, pre-arranged missed fitting appointments will be charged on a time-wasted basis. Settlement is due on completion of works and an administration charge of £25 will be added per month if unpaid within 30 days. We reserve the right to charge for design, advice and liaison work carried out should an order not be placed. Goods remain the property of CP Interiors until full settlement is received. Should payment not be received we reserve the right to attend premises during working hours to remove goods and not be required to make good. Our full terms and conditions apply and are available on request.

As we no longer accept cheques, please do:

- Call us and pay by Card, we accept card transactions over the telephone and we will not charge you a handling fee.
- Bank details: Natwest, Sort Code 60-12-03, Account No 66577772

If you pay your deposit by BACS payment, please confirm the details of your order by returning a signed copy of this letter



Rue des Pres Trading Estate
 St Saviour
 Jersey
 JE2 7QP
 Phone : 01534 768141

Invoice

CP INTERIORS

Invoice To
Houze Construction Ltd La Frontiere, La Commune Victoria Village Trinity JE3 5HQ

GST REG. No.	Invoice Date	Invoice No.
0005218	14-06-2019	SO7977

Customer Ref.
Beauport Place, Le Chemin de Beauport, St Brelade

Location	Description	Qty	Price
	To Supply and Fit ,Dura Garage systems as per quotes 8826 + 8635	1	12,423.93

Terms : 30 Days Nett

Bank Details	
Bank:	NatWest
Sort Code:	60 12 03
Account No:	66577772
Account Name:	Carpet Protection (C.I) Ltd T/A CP Interiors

SubTotal	12,423.93
GST 5%	621.20
Total	13,045.13
Total Paid	12,555.93
Balance Due	489.20

Goods remain the property of CP Interiors until full settlement is received.

Jacqui Jepson

From: Jacqui Jepson
Sent: 25 May 2022 10:19
To: davidsalter@houze.co.uk; davidcobbett@houze.co.uk
Cc: Jacqui Jepson; Accounts
Subject: RE: SO7977 - Houze
Attachments: FW: SO7977 - C P Interiors - Invoice re Beauport Place; Houze Construction Ltd re Beauport Place - SO7977.pdf

Importance: High

Follow Up Flag: Follow up
Due By: 25 May 2022 15:00
Flag Status: Flagged

Hello David

Further to Elle's email of Jan-22 and subsequent recent attempts to make contact by phone I was hoping that we could get this proof of payment from you by return please. I still have £489.20 on a/c for Beauport Place & after looking back through our records there have been multiple attempts since 2019 to get some understanding of funds held. I'm currently working on our accounts for 2021 I'd like to get this resolved as quickly as possible to prevent the need for any further action.

Any queries at all, do please call my direct dial below, failing this I'd appreciate a quick response as you'll appreciate this has been outstanding for a considerable amount of time.

Many thanks

Jacqui

Jacqueline Jepson
Head of Finance
jacqui@cpinteriors.je



DD: 768628
Office: 768141

Accounts: accounts@cpinteriors.je Sales: sales@cpinteriors.je or home@cpinteriors.je or admin@cpinteriors.je After Sales: office@cpinteriors.je Shipping Conf: deliveries@cpinteriors.je

From: Accounts
Sent: 07 January 2022 16:52
To: davidsalter@houze.co.uk
Cc: davidcobbett@houze.co.uk; Jacqui Jepson <Jacqui@cpinteriors.je>
Subject: SO7977 - Houze

Good afternoon David,

I hope this email finds you well.

I have attempted to call you with the number we have on file but have however fallen unsuccessful as the line seems to have been busy over the past two days.

I am emailing with regards to the outstanding amount on your account.

Further to our telephone conversation in October I was under the impression that proof of payment was going to be sent to me, however this has still not been received.

This has now become urgent and proof of payment is required asap.

I have attached the invoice for the outstanding amount.

I look forward to hearing further from you and getting this resolved asap.

Kind regards

Elle

Jacqui Jepson

From: David Cobbett <DavidCobbett@houze.co.uk>
To: Jacqui Jepson
Sent: 25 May 2022 10:21
Subject: Read: RE: SO7977 - Houze

Your message

To: David Cobbett
Subject: RE: SO7977 - Houze
Sent: Wednesday, May 25, 2022 10:18:35 AM (UTC+00:00) Dublin, Edinburgh, Lisbon, London

was read on Wednesday, May 25, 2022 10:20:56 AM (UTC+00:00) Dublin, Edinburgh, Lisbon, London.

Note:

This message is for the named person's use only. It may contain confidential, proprietary or legally privileged information. No confidentiality or privilege is waived or lost by any mistransmission. If you receive this message in error, please immediately delete it and all copies of it from your system, destroy any hard copies of it and notify the sender. You must not, directly or indirectly, use, disclose, distribute, print, or copy any part of this message if you are not the intended recipient. **Houze Construction Ltd** and any of its subsidiaries each reserve the right to monitor all e-mail communications through its networks.

Any views expressed in this message are those of the individual sender, except where the message states otherwise and the sender is authorized to state them to be the views of any such entity.

Thank You.

Scanned by **MailMarshal** - Trustwave's comprehensive email content security solution. Download a free evaluation of MailMarshal at www.trustwave.com
