



# Parish of Saint Helier

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St. Helier  
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## Road Works and Event (Jersey) Law 2016

### **TRAFFICWORK** Building Maintenance Permit - P170918-PSH

Title:	St.Helier - Hilgrove Street - PSH						
Revision No:	1	Date of Issue	14/04/2026				
Issued By:	Luke Stoddart	Application Type:	Permit Application				
Applicant Type	Company / Contractor	Applicant Name	CP Interiors				
Contact Info:	01534 768141						
Start Date:	17/04/2026 06:00	End Date:	17/04/2026 08:30				
Daily Timing:	Before AM Peak						
Description:	Installation of awning						
Contractor:	NA	Supervisor:	Scott Ruderham Tel: 01534 768141				
Position:	Pedestrian Area	Traffic Management:	Signing Only				
Excavation:	No	Reinst. Type:					
Pedestrian Diversion:	YesBanksman Assistance / Escort						
High Level Access:	Yes; Details: Ladder						
Emergency Access:	Yes						
Parking Suspended:	No						
Bus Route Affected:	No						
Road(s)	Road	ESU	Start	End	TM	Timings	RC
	Hilgrove Street						4

Specific HA Conditions: You must ensure that the works are adequately guarded, lit and appropriately signed, in accordance with the 'Working Safely on Jersey Roads an Approved Code of Practice', giving specific consideration to the needs of people with a disability as well as other vulnerable road users. Please notify the highway authority as works progress to discuss any changes to the site that may have an impact on safety or traffic flow. You must use your best endeavours to co-operate with the highway authority, any other person carrying out road works. You must ensure that the works are carried out efficiently, minimising inconvenience to road users (particularly people with a disability) and without compromising safety. You must also protect the structure of the road and the integrity of the apparatus in it. Works must be supervised by a qualified supervisor who needs to be available to give assistance on site when necessary and there must also be a trained operative present on site at all times whilst work is being carried out. A hard copy of the 'Working Safely on Jersey Roads an Approved Code of Practice' must be made available and easily accessible for reference to operatives on site. Any proposed deviation from the Code must be justifiable on the basis of a careful assessment of risks and available mitigation options. Clear documentary evidence of this should be kept and available for examination.

If stipulated by your permit or access to the below services is impeded during your works, the following authorities must be contacted one hour (minimum) before commencing the works to advise the start time, and approximate duration of the closure. They should also be contacted as soon as possible after the road is re-opened.

Ambulance Control Centre – 444 700  
Fire & Rescue Control Centre – 445 951  
Police Control Centre – 612 612  
Duty Centenier, St Helier Honorary Police – 07829 722227

For out-of-hours and weekend works (especially Sundays), permit holders are required to contact Environmental Health Department, min of 48 hours before - Tel: 445808

No noise is permitted in residential areas prior to 10am on Sundays except with written consent from Environmental Health.

Liberty Bus – 828555 or duty inspector mobile 07797 738270 - they must be notified when the road is re-opened for bus services.

A letter drop is required to all residents/ traders affected by these works, 7 days prior to works beginning, advising them of the following;

- Duration of the works
- Traffic management
- Date and timescale
- Contact Details of site supervisor/ manager on site
- Alternative parking

Also ensure correct signage and diversions are put in place, before undertaking any works.

Consultation by the permit applicant is required with the Parish of St. Helier wardens (01534 811866) or Parking Control (01534 448669) for all parking arrangements.

If removing any Disabled, Paycard, RPZ or Motorcycle bay parking you must provide alternative spaces of the same amount (A charge may apply if parking is relocated to a public car park).

When reinstating or making any repairs to the Parish highway or footpath, the Parish must be contacted prior to any works taking place.

infrastructure@sthelie.je

Any changes to the time / duration of the permit must be notified to the highway authority

