



Purchase Order

Buyer: Carolyn Nutley
 Tel: 01534 877688
 Fax: 01534 877699
 E-Mail:

ORDER NUMBER	PAGE
323PJ:00140/1	1 of 1

SUPPLIER
CP INTERIORS RUE DES PRES TRADING ESTATE ST SAVIOUR JERSEY JE2 7QN Phone: Fax: Contact:

DELIVER TO
SUPPLY & FIT X 1 NEW BLIND ON THE TERRAC FLOOR ONE LIBERATION STATION ST HELIER JERSEY JE2 3AS

ORDER DATE	SUPPLIER ACCOUNT	CONTRACT TITLE	DELIVERY INSTRUCTIONS
21-07-21	CPI01	SUPPLY & FIT X 1 NEW BLIND ON THE TERRAC	TO OFFICE 21-07-21

SPECIAL INSTRUCTIONS	SITE CONTACT	BUYER
	LAURA	CN01 - Carolyn Nutley

LINE	MAT CODE	QTY	UNIT	DESCRIPTION	UNIT PRICE	AMOUNT
0010	S	1.000	Each	BLIND FOR TERRACE DOOR	260.0000	260.00

PLEASE QUOTE OUR ORDER No. ON ALL CORRESPONDENCE

TOTAL	£260.00
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DIRECT ALL INVOICES & CORRESPONDENCE TO
AMALGAMATED FACILITIES MGT JSY LTD CTV House La Pouquelaye St Helier Jersey JE2 3TP

VAT Reg:

Job Ticket



Date: 21/07/2021 0 14:37:25

Task ID:

323PJ:00140

Client Order No

CWP002682249

Task Requested by:

LAURA

REGUS
FLOOR ONE
LIBERATION STATION
ST HELIER
JERSEY
JE2 3AS

Property Key 323PJ

Site Contact JULIETTA

Site Tel No

Priority **Normal**

Target Time 21/07/2021 14:37:25

Description of Works: To be carried out by (contractor)

SUPPLY & FIT X 1 NEW BLIND ON THE TERRACE DOOR

Fitter must get signed dated job work report on completion .

ACCEPTANCE PO RECEIVED FOR QUOTATION S012001

1389 Jersey - To supply and fit x1 new blind on the Terrace Door

PLEASE PLACE ORDER AND PROVIDE AN ETA

Job Work Report must be completed and signed by the client following any attendance of this task .

All JWR's are to returned to AFM office within 5 working days for processing.

Where required, KPI line to be called on attendance or completion of a task.

Engineer to request, review and sign the site's Asbestos Register prior to commencing any works.

Concerns resulting from the potential presence of asbestos containing materials in the area(s) you intend to work should be raised with the client/line manager immediately.



SUB-CONTRACTORS JOB WORK REPORT

CLIENT NAME/SITE:REGUS	TASK ID 323PJ00140
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DATE:	ARRIVAL TIME:	DEPARTURE TIME:
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TASK DESCRIPTION
FIT NEW BLIND ON TERRACE DOOR

ENGINEERS COMMENT:

CLIENT SIGNATURE:	PRINT NAME:
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PLEASE GET THE JOB WORK REPORT SIGNED AND SCANNED BACK TO AFM SERVICE DESK ON COMPLETION
FAILURE TO COMPLY WITH THIS CLIENT REQUEST WILL RESULT IN LATE OR NON PAYMENT OF WORKS

Nia Evans

From: Carolyn Nutley <Carolyn.Nutley@amalgamatedfm.com>
Sent: Wednesday, 21 July 2021 16:07
To: Office
Subject: FW: 323PJ00140 REGUS NEW BLIND FOR TERRACE DOOR
Attachments: 323PJ00140 PO BLIND FOR TERRACE DOOR REGUS.pdf; 323PJ00140 FIT NEW BLIND TERRACE DOOR REGUS WO.pdf; JOB WORK REPORT FIT NEW BLIND REGUS TERRACE DOOR.docx

Good Afternoon

Re 323PJ00140 REGUS NEW BLIND FOR BACK OF TERRACE DOOR

Please find attached PO/WO/JOB WORK REPORT for Regus to supply and fit the 1 new blind as per your quotation SO12001

Please process the order today and if you can provide us with an ETA as your soonest that would be great so we can update our clients.

We will need a copy of your RAMs also as we need this for all subcontractors quoted tasks.

Also please make sure they get the attached job work report signed when the fitter attends site to fit the new blinds.

Many thanks
Kind regards
Carolyn