

April 23,2020

REF : SO9867

Mrs. Ferguson
 La Petit Chateau
 3 Le Croix Crescent
 La Rue a Don, Grouville
 JE3 9DH

Dear Mrs. Ferguson

As requested, we have pleasure in submitting our quotation for the following.

Description	QTY	Price
Service/Repair, Remove broken glass and all seals to panel. Replace toughen glass and seals.,	1	£ 965.00
	Subtotal :	£ 965.00
	GST :	£ 48.25
	Total :	£ 1,013.25

As with all our custom orders, we will require a deposit of 50%. All prices are subject to GST.
 Our Price Promise to you, we will beat any written quotation by 5% (on equivalent specification).
 Thank you for your enquiry and we hope you will find this quotation acceptable. Should you require any further information, please contact us.

Yours sincerely
 Adrian Colston-Weeks
DIRECTOR

To accept the above quotation, please indicate which option is required, sign below and return this letter together with your deposit. Please note extract of our terms and conditions below.

.....
 SIGNATURE

.....
 DATE

Please note: This quotation is only valid for acceptance for 60 days. Our estimate does not include any electrical work or additional carpentry work to install the above unless otherwise specified. Please note there is a handling charge on customer own fabric of £5 per metre. Due to high costs of labour, pre-arranged missed fitting appointments will be charged on a time-wasted basis. Settlement is due on completion of works and an administration charge of £25 will be added per month if unpaid within 30 days. We reserve the right to charge for design, advice and liaison work carried out should an order not be placed. Goods remain the property of CP Interiors until full settlement is received. Should payment not be received we reserve the right to attend premises during working hours to remove goods and not be required to make good. Our full terms and conditions apply and are available on request.

- Call us and pay by Card, we accept card transactions over the telephone and we will not charge you a handling fee.
- Bank details: Natwest, Sort Code 60-12-03, Account No 66577772

If you pay your deposit by BACS payment, please confirm the details of your order by returning a signed copy of this letter