



27th July 2021

Dear Mr Yetman

Outstanding Invoice SO10372 & SO11609

PLEASE TAKE NOTE that according to our records, settlement of the attached invoices have not yet been received.

Unless payment is made within 10 working days of the date shown above, Legal Action to recover the debt will be taken against you, without further notice.

Your sincerely,

A handwritten signature in black ink, appearing to read 'J. Jepson', written in a cursive style.

Jacqueline Jepson
Head of Finance
CP Interiors

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