

# PORTA ROMANA

## DESPATCH NOTE

<b>Delivery Address</b> CP Interiors Rue des Pres trading Estate St Saviour Jersey United Kingdom JE2 7QP leanaa@cpinteriors.je	<b>Acc No</b> CP1002
<b>Customer</b> CP Interiors Rue des Pres trading Estate St Saviour Jersey United Kingdom JE2 7QP	

<b>Despatch Note</b> 208085/0001	<b>Sales order</b> 208085	<b>Despatch date</b> 16/09/20	<b>Customer Purchase Order No</b> SHADE ONLY - NON PR MING BAS
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Pallet	Box	Fixing Pack	Quantity	Despatch Quantity	Stock code	Description
	1+2		2	2	LSHADE48059	20-29 Lamphshade Size : 20 Tall Drum 20 x 17.75 x 12 Outer : Saffron Silk / Lining : Silver Card Silver Light Block Fitting: ES Gimble / 2.25" from base A Pair of Reducer Rings Es to BC conversion
	1+2		2	2	REDUCER	

SO9852  
KROSSER  
M2  
RECEIVED  
22 SEP 2020  
SCANNED

<b>Boxes:</b> 2	<b>Courier:</b> DPD	<b>Packed By:</b> Tom	<b>Date:</b> 16/09/20
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PORTA ROMANA LIMITED  
 REGISTERED OFFICE Northbrook Business Park Farnham Surrey GU10 5EU England  
 Telephone: +44 (0)1420 23005 Facsimile: +44 (0)1420 23008  
 sales@portaromana.co.uk portaromana.co.uk  
 Registered in England and Wales Company Reg. No: 5950316 VAT Reg. No: 164863873

# PORTA ROMANA

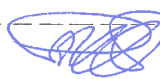
## COMMERCIAL INVOICE

<b>Acc No</b> CP1002 CP Interiors Rue des Pres trading Estate Jersey United Kingdom JE2 7QP	<b>Customer</b> CP Interiors Rue des Pres trading Estate Jersey United Kingdom JE2 7QP
<b>Country</b> GB	<b>Courier:</b> DPD

<b>Invoice</b> 536507	<b>Sales Order</b> 208085	<b>Invoice Date</b> 16/09/20	<b>Customer P.O. No.</b> SHADE ONLY - NON PR MING	<b>Country Of Manufacture</b> GB
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Quantity	Stock code	Description	Tariff Code	Unit Price	Total
2	LSHADE48059	20-29 Lamphshade Size : 20 Tall Drum 20 x 17.75 x 12 Outer : Saffron Silk / Lining : Silver Card Silver Light Block Fitting: ES Gimble / 2.25" from base Carriage packing and handling	94059900	173.83	347.66
					45.00

**PORTA ROMANA LIMITED**  
 Northbrook  
 Farnham, Surrey  
 GU10 5EU  
 t: +44(0)1420 23005  
 f: +44(0)1420 23008  
 email: sales@portaromana.co.uk  
 website: www.portaromana.co.uk

Signed:   
 Name: S. O'Hara  
 Place: Surrey, UK  
 Date: 18/09/2020

**Invoice Terms:** Proforma  
**Currency:** Pound Sterling  
**Total net amount:** £ 392.66  
**VAT:** £ 0.00  
**Invoice Total:** £ 392.66

SO 9852

Frosser

# PORTA ROMANA

## PROFORMA INVOICE

<b>Delivery Address</b> CP Interiors Rue des Pres trading Estate St Saviour Jersey United Kingdom JE2 7QP	<b>Final Destination:</b> Outside EC
<b>Acc No</b> CP1002	<b>Customer</b> CP Interiors Rue des Pres trading Estate St Saviour Jersey United Kingdom JE2 7QP
<b>Contact</b> Leeana Taft	<b>Customer</b> CP Interiors Rue des Pres trading Estate St Saviour Jersey United Kingdom JE2 7QP

<b>Sales Order</b> 208085	<b>Order Date</b> 14/08/2020	<b>Expiry Date</b> 13/09/2020	<b>Customer Purchase Order No</b> SHADE ONLY - NON PR MING BA	<b>Completion Date</b> Advised On Receipt Of Payment
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Quantity	Stock code	Description	Unit price	Total
2	LSHADE48059	20-29 Lamphshade	£ 173.83	£ 347.66
2	REDUCER	Size : 20 Tall Drum 20 x 17.75 x 12 Outer : Saffron Silk / Lining : Silver Card Silver Light Block Fitting: ES Gimble / 2.25" from base A Pair of Reducer Rings Es to BC conversion	£ 0.00	£ 0.00
		FREIGHT CHARGE	£ 45.00	£ 45.00
		<b>Total</b>		£ 392.66

Scanned  

Posted	392.66
Date	17th 18-08-20
Initials	88

4 week-lead time of frame.  
 wk 2/18/9/2020.

<b>Please reference your GBP payment with either your order or account number</b>	HSBC, 110 High Street, Godalming, Surrey, GU7 1DP, UK	Sort Code: 40-23-15	Account No: 81437798
BIC/Swift: HBUKGB4133F	IBAN No: GB79HBUK40231581437798		
<b>Currency:</b> Pound Sterling	<b>Total net amount:</b> £ 392.66	<b>VAT:</b> £ 0.00	<b>Invoice Total:</b> £ 392.66

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 Registered in England and Wales Company Reg. No: 3950316 VAT Reg. No: 164863873  
 Print Date: 14/08/2020

# PORTA ROMANA

## PROFORMA INVOICE

<b>Delivery Address</b> CP Interiors Rue des Pres trading Estate Jersey United Kingdom JE2 7QP Final Destination: Outside EC		<b>Customer</b> CP1002 CP Interiors Rue des Pres trading Estate Jersey United Kingdom JE2 7QP Contact Leanaa Taft	
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<b>Sales Order</b> 208085	<b>Order Date</b> 11/08/2020	<b>Expiry Date</b> 10/09/2020	<b>Customer Purchase Order No</b> SHADE ONLY - NON PR MINIG BA	<b>Completion Date</b> Advised On Receipt Of Payment
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Quantity	Stock code	Description	Unit price	Total
2	QTRFF-200811-GIMBLE-JN	Tall Drum Measurements 20 x 18 x 12" Outer: Saffron Silk / Lining: Silver Card Silver Light block Fitting: B22 BC gimble Position: 1.5" from base FREIGHT CHARGE	£ 248.83	£ 497.66
			£ 45.00	£ 542.66
<b>Total</b>				£ 542.66

*Handwritten notes:*  
 30% inc included  
 correct  
 226.35

<b>Please reference your GBP payment with either your order or account number</b> HSBG, 110 High Street, Godalming, Surrey, GU7 1DP, UK Sort Code: 40-23-15 Account No: 81437798 BIC/swift: HBUKGB4133F IBAN No: GB79HBUK40231581437798	<b>Currency:</b> Pound Sterling <b>Total net amount:</b> £ 542.66 <b>VAT:</b> £ 0.00 <b>Invoice Total:</b> £ 542.66
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 Print Date: 11/08/2020

Leeana Taft

Subject:

FW: order ref: Prosser

From: Leeana Taft

Sent: 17 July 2020 14:57

To: Lizzie Hawkins <Lizzie@portaromana.com>

Subject: order ref: Prosser

Hi Lizzie

I need 2 shades in Saffron Silk for the below lamps, please

Sorry I know cheeky – but can you assist, the customer is happy with the shape & size below – would you consider this a tall drum? The lamp base is 300mm so I guess 400mm based of drum would be about right?

Appreciate any help you can provide

Thanks



### Ming Table Lamp

OPTIONS AVAILABLE

SKU 2142

An elegant table lamp of grand proportions with a hand applied finish and contrasting lucite base.

Each lamp is hand blown by artisans and will therefore vary in colour.

Please note we do not supply shades.

Unfortunately we are unable to provide a sample finish for this product.

#### DETAILS

DIMENSIONS  
H 600 MM  
D 300 MM  
W 300 MM



Leeana Taft  
Director

*Leeana*

Tel: (01534) 768141

[www.cpiinteriors.ie](http://www.cpiinteriors.ie)  
Rue des Pres Trading Estate, St Savour, Jersey, JE2 7QN

Blinds | Curtains | Awnings | Shutters | Furnishings | Interior Design | Project Management