

From: [Accounts](#)
To: [Jacqui Jepson](#)
Subject: FW: SO9183 - Clos du Roche
Date: 25 January 2021 15:37:24
Attachments: [image002.png](#)

From: Allister Moore <Allister@mitchell.je>
Sent: Monday, 25 January 2021 14:55
To: Accounts <Accounts@cpinteriors.je>; Adrian Colston-Weeks <Adrian@cpinteriors.je>
Cc: Accounts <Accounts@mitchell.je>; Rhys Edwards <Rhys@mitchell.je>; Simon Smith <simon@mitchell.je>
Subject: RE: SO9183 - Clos du Roche

Hello Jacqui / Adrian,

Further to your Invoice Nr SO9183 and our subsequent email exchanges, we still note there are works that remain outstanding / unfinished. Therefore we are proposing to withhold £3,000 from this application.

This balance will be paid upon completion of your works, could you please contact Rhys on site and advise him when you will be returning.

Should you have any other questions please contact the undersigned.

Regards

Allister

Mob. 07797 726315

From: Allister Moore
Sent: 20 January 2021 12:22
To: Accounts <[Accounts@cpinteriors.je](#)>
Cc: Accounts <[Accounts@mitchell.je](#)>
Subject: RE: SO9183 - Clos du Roche

Hello Jacqui,

Thank you for your email, I had previously responded and advise "*We are in receipt of your invoice SO9183, but respectively remind you that invoices received later than the 5th of each month have missed the cut off date for our accounts and will be dealt with at the end of the following month, irrespective of the date on the submitted invoice.*"

Whilst writing we also note that your works are not complete, the blinds are not fully operation with the Lutron system which is part of your of contracted works."

I also spoke with Adrian and although he assured me your works were complete, I believe there is still an outstanding issue regarding some wiring.

Please be advised that your application has been included in our last valuation and your payment remains due at the end of this month.

Regards

Allister

Allister Moore
Quantity Surveyor

Unit 1A St. Peters Technical Park, La Grande Route de St Pierre, St. Peter, Jersey, JE3 7ZN

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From: Accounts <Accounts@cpinteriors.je>

Sent: 20 January 2021 12:07

To: Accounts <Accounts@cpinteriors.je>

Cc: Allister Moore <Allister@mitchell.je>

Subject: FW: SO9183 - Clos du Roche

Importance: High

Hi Jo

I hope that you're safe & well.

I believe that Leeana sent a copy of the attached invoice to Allister on 11-Dec-20 as, with the exception of one blind the job is complete.

As the balance is still outstanding, with no interim payment made I just wanted to bring it to your attention. A second payment for 40% of the total, prior to completion is requested but please do get in touch if you have any queries at all.

Failing this, I'll look forward to receiving a payment within the next 7 days.

With thanks & Kind regards

Jacqui

Jacqueline Jepson

Head of Finance

jacqui@cpinteriors.je

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