



**Supplier Address:**

CONCORDE BLINDS DIRECT LIMITED

**Delivery Address:**

SUE RYDER  
ST JOHNS HOSPICE  
ST JOHNS ROAD  
MOGGERHANGER  
BEDFORD  
BEDFORDSHIRE  
MK44 3RJ

**Reference:**

**Description:** vertical blind reception

**Order Date:** 25/11/2021

**Contact:**

**Telephone:** 01767 640622

**Originator:** Martin Russell

Code:	Description:	Req'd By:	Qty:	Unit Price:	Net Price:
H2507400	replacement blind for reception - vertical blind exlite bisque quote 02156	10/12/2021	1.00	216.92	216.92

**Special Instructions:**

**Total Net**

**£216.92**

**Terms and Conditions:**

The above order shall be governed by the terms and conditions of such relevant supply contract or agreement as shall previously have been agreed between Sue Ryder and the supplier.

In the absence of any such agreement or contract the order shall be governed by the edition of Sue Ryder's standard terms and conditions of purchase which is current as at the date of the order. A copy of these terms and conditions can be obtained by emailing [purchase.ledger@sue Ryder.org](mailto:purchase.ledger@sue Ryder.org).

Invoices must be sent to the Purchase Ledger department either by e-mail to [purchase.ledger@sue Ryder.org](mailto:purchase.ledger@sue Ryder.org) or by post to the Registered Office at 1st Floor, Kings House, King Street, Sudbury, Suffolk, CO10 2ED and must include the purchase order number above on all paperwork relating to the order.

The Purchase Order is net of VAT which should be charged at the prevailing rate where the goods or services are not subject to zero rating as defined by the HMRC guidelines on Charity VAT relief. A copy of the Charity VAT exemption eligibility declaration form can be requested from the Purchase Ledger Department.

Sue Ryder is a charity registered in England and Wales (no. 1052076 and in Scotland (no. SC039578) and a company limited by guarantee incorporated and registered in England and Wales (no. 943228).