



Haileybury & Imperial Service College, Hertford, SG13 7NU
Tel: 01992 706200 Fax: 01992 470663 E-mail: orders@haileybury.com

Purchase Order

For the attention of: Julie Wills
To: Concorde Blinds & Curtain Co
4 Sunbeam Road
Woburn Road Industrial Estate
Kempston
Bedfordshire, MK42 7BY
Telephone: 01234 841 535
E-mail: sales@concordeblinds.com

From: Nicola Moylan
Issue date: 17/12/2025
Purchase order number: MD027453NM

Location: Haileybury

Description of Work:

Quotation No.
12779

Item Description	Quantity	Unit Cost	Line Total
Call Out: Motorised roof blind not working, Fitters to go out and inspect on site, Outside Warranty	1	£83.330	£83.330
		Total Cost	£83.330

PLEASE ENSURE THAT THIS PURCHASE ORDER NUMBER IS QUOTED ON YOUR INVOICE.

All invoices must be sent to suppliers@haileybury.com

All contractors and their representatives must report to the Maintenance Department and observe all relevant health and safety regulations.
