



## Purchase Order

To

**CONCORDE BLINDS**

4 SUNBEAM ROAD  
WOBURN ROAD INDUSTRIAL ESTATE  
KEMPSTON  
BEDFORD  
MK42 7BY  
FAO: CONCORDE BLINDS

From

**Putteridge Primary School**

PUTTERIDGE ROAD  
LUTON  
BEDS  
LU2 8HJ

Delivery Address

**Putteridge Primary School**

PUTTERIDGE ROAD  
LUTON  
BEDS LU2 8HJ

Notes

Order Number

**PPS2515**

Order Date

**12/09/2025**

Delivery Date

| Catalogue No | Quantity | Description                                    | Cost Centre | Ledger Code | Unit Price | Amount (excl VAT) |
|--------------|----------|--|-------------|-------------|------------|-------------------|
|              | 1        | BLACOUT BLINDS FOR KS2 HALL AS PER QUOTE 12252 | E1201       | 1071        | 5716.48    | 5716.48           |

|                 |                |
|-----------------|----------------|
| <b>Nett</b>     | <b>5716.48</b> |
| <b>Discount</b> | <b>(0.00)</b>  |
| <b>VAT</b>      | <b>1143.30</b> |
| <b>Total</b>    | <b>6859.78</b> |

Please advise of inability to supply or other queries.

A Delivery Note showing Order Number must accompany the goods.

Please quote the Order Number on the Invoice Issued subject to standard terms and conditions a copy of which is available on request.

**Ordered By:**

Sandra Kenneford

**Signature:**

\_\_\_\_\_  
Authorised Signature

**Date:**

12 SEP 2025