

# Purchase Order



To:

**Concorde Blinds Direct Limited**

4 Sunbeam Road  
Woburn Road Industrial Est  
Kempston  
Bedford  
MK42 7BY

Phone: 01234 841535  
Email: [bacspayments@worldvision.org.uk](mailto:bacspayments@worldvision.org.uk)

From:

**World Vision UK**

World Vision House  
Opal Drive  
Fox Milne  
Milton Keynes  
BUCKS  
MK15 0ZR

Phone: 01908 841000  
Email: [accountspayable@worldvision.org.uk](mailto:accountspayable@worldvision.org.uk)

**Supplier Code:** SCON001  
**Supplier Name:** Concorde Blinds Direct Limited

**Order No.:** P\_ORD/013128  
**Order Date:** 19/08/2024

Description	Quantity	Unit Price	VAT	Net Value GBP
Repair/replace blinds in reception and Maya	1.00	195.00	39.00	195.00
Account: 7422 Team: OE500 Activity: TC290				

**Net Order Value:** 195.00  
**VAT On Order:** 39.00  
**Total Order Value:** GBP 234.00

This purchase order relates to the contract between World Vision UK and the supplier, dated

\_\_\_\_/\_\_\_\_/20\_\_\_\_ (date of contract) and signed by \_\_\_\_\_ (name of signatory).

**Instructions to the supplier:**

1. The Purchase Order Number above must be quoted on all supplier invoices for payment to be made.
2. Execute this order in accordance with the prices, terms, delivery method, and specifications agreed. Notify us immediately if you are unable to deliver as specified.
3. Send a copy of all invoices and correspondence to the email address or company address above.

Originated by \_\_\_\_\_

Approved by \_\_\_\_\_

Vikram Raajkumar

Approval Date 20 Aug 24

World Vision UK is a registered charity no: 285908, a company limited by guarantee in England no: 1675552. Registered office as above. VAT registration no: GB 325614515.