



Haileybury & Imperial Service College, Hertford, SG13 7NU
Tel: 01992 706200 Fax: 01992 470663 E-mail: orders@haileybury.com

Purchase Order

For the attention of: Julie Wills
To: Concorde Blinds & Curtain Co
4 Sunbeam Road
Woburn Road Industrial Estate
Kempston
Bedfordshire, MK42 7BY
Telephone: 01234 841 535
E-mail: sales@concordeblinds.com

From: Nicola Moylan
Issue date: 27/03/2024
Purchase order number: MD022619NM

Location: Haileybury

Description of Work:

Quotation No. 08811
Attlee Room

Item Description	Quantity	Unit Cost	Line Total
Track, Pair/Single: Pair, Fit Pole & Hang Curtains, SG 3870 - Corded track - White - Pair of curtains - Face fix. Right hand control. Attlee Room Curtain	1	£317.480	£317.480
Check all curtain tracks - School to provide scaffold tower which will be erected ready to use.	1	£83.330	£83.330
		Total Cost	£400.810

PLEASE ENSURE THAT THIS PURCHASE ORDER NUMBER IS QUOTED ON YOUR INVOICE.

All invoices must be sent to suppliers@haileybury.com

All contractors and their representatives must report to the Maintenance Department and observe all relevant health and safety regulations.
