

Central Bedfordshire Council

Priory House, Monks Walk, Chicksands, Shefford

SG17 5TQ

Central Bedfordshire

Purchase Order

Vendor Address

CONCORDE BLINDS DIRECT LTD
4 SUNBEAM ROAD
BEDFORD
MK42 7BY

Invoice Address

Central Bedfordshire Council
Payments Team
Priory House
Monks Walk
Chicksands
Shefford, SG17 5TQ
payments@centralbedfordshire.gov.uk

Information

PO Number 3200067176
Date of Order 13.03.2024
Vendor No. 147285
Currency GBP
Payment Terms CBC Within 30 days Due net
Originator's Name Eleanor Mills-Le cren
Telephone No.
Email Eleanor.Mills@centralbedfordshire.gov.uk

Delivery Address

Nick Costin
Priory House, Monks Walk
Shefford
SG17 5TQ

Item	Material/Description	Delivery Date	Quantity & Unit	Unit Price	Total
0010	Concord Blinds Direct Ltd - NC	08.03.2024	1.000 EA	1,657.00	1,657.00
				Total excl. Tax	1,657.00

INSTRUCTIONS TO SUPPLIER:

The Council PO number must be quoted on all invoices in order for the supplier to receive prompt payment.

Invoices without a valid PO number may be returned to the sender without payment.

Invoices, in PDF format, should be emailed to payments@centralbedfordshire.gov.uk

Unless otherwise advised in writing, this Purchase Order and any related Purchase Order amendments and connected transactions will be subject exclusively to Central Bedfordshire Council's standard Terms and Conditions of Purchase, which can be found online

at <http://www.centralbedfordshire.gov.uk/business/procurement/suppliers.aspx>. No other terms will be accepted without written approval. **You must notify the originator immediately if the price or quantity to be shown on your invoice differs from those shown on this PO**