



Haileybury & Imperial Service College, Hertford, SG13 7NU  
Tel: 01992 706200 Fax: 01992 470663 E-mail: orders@haileybury.com

## Purchase Order

**For the attention of:** Julie Wills  
**To:** Concorde Blind & Curtain Co  
4 Sunbeam Road  
Woburn Road Industrial Estate  
Kempston  
Bedfordshire, MK42 7BY  
**Telephone:** 01234 841 535  
**E-mail:** sales@concordeblinds.com

**From:** Nicola Pantazis  
**Issue date:** 11/01/2023  
**Purchase order number:** MD019459NP

**Location:** Haileybury

**Description of Work:**

Quotation No. 05571  
Location: Melvill - 1st Floor G03

Item Description	Quantity	Unit Cost	Line Total
Pair/Single: Pair, Machined Pencil Pleat, Pencil Depth: Standard 3" Pencil, Lining: Unlined, Fabric: Zanzibar Blackout Persian Blue 743, Half Height, Hang Curtains on Existing Pole, Colour to be confirmed - URGENT REQUIRED BY 19 January	1	£189.500	£189.500
		<b>Total Cost</b>	<b>£189.500</b>

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PLEASE ENSURE THAT THIS PURCHASE ORDER NUMBER IS QUOTED ON YOUR INVOICE.

All invoices must be sent to suppliers@haileybury.com

All contractors and their representatives must report to the Maintenance Department and observe all relevant health and safety regulations.

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