



## Purchase Order

Order Number: **100303396**  
 Order Date: 21/10/2025

Contact Office:

Email: [childrens.residential@sheffield.gov.uk](mailto:childrens.residential@sheffield.gov.uk)

To:  
 BLINDS EXPERT  
 COURTWOOD HOUSE  
 SHEFFIELD  
 S1 2DD

Terms & Conditions are available on the internet [www.sheffield.gov.uk/dobusiness](http://www.sheffield.gov.uk/dobusiness)

Deliver To:  
 ASPIRE HUB 2  
 45 MATHER ROAD  
 SHEFFIELD  
 S9 4GP

Please quote the Sheffield City Council order number and your Delivery Note number on your invoice and any other correspondence.

**Failure to do so may delay payment.**

**Order queries** to contact office above. **Payment queries** to Creditors on 0114 2734430 or [creditors@sheffield.gov.uk](mailto:creditors@sheffield.gov.uk)

Please supply the following goods or services, in accordance with this order

**Please Send Invoice To:**  
 SHEFFIELD CITY COUNCIL  
 000001  
 PO BOX 399  
 STEAD HOUSE FAVERDALE WEST  
 FAVERDALE  
 DARLINGTON  
 DL1 9UT  
 or email to [CreditorInvoices@sheffield.gov.uk](mailto:CreditorInvoices@sheffield.gov.uk)

Quantity	Description	Unit of Measure	Unit Cost £	Line Total £
1.00	Quotation No: ON6197 LOUVERS ONLY INC W+C 89mm Group B_LO, Quantity: 1, 10, Fabric: Dart, Color: Beige, Chainless 89mm Only		55.00	55.00
			<b>TOTAL</b>	55.00