



## Purchase Order

Order Number: **100288819**  
 Order Date: 29/05/2025

Contact Office:

Email: [PSBusinessSupport@sheffield.gov.uk](mailto:PSBusinessSupport@sheffield.gov.uk)

To:  
 BLINDS EXPERT  
 COURTWOOD HOUSE  
 SHEFFIELD  
 S1 2DD

Terms & Conditions are available on the internet [www.sheffield.gov.uk/dobusiness](http://www.sheffield.gov.uk/dobusiness)

Deliver To:  
 PARK GRANGE ROAD  
 SHEFFIELD  
 S2 3QF

Please quote the Sheffield City Council order number and your Delivery Note number on your invoice and any other correspondence.

**Failure to do so may delay payment.**

**Order queries** to contact office above. **Payment queries** to Creditors on 0114 2734430 or [creditors@sheffield.gov.uk](mailto:creditors@sheffield.gov.uk)

Please supply the following goods or services, in accordance with this order

**Please Send Invoice To:**  
 SHEFFIELD CITY COUNCIL  
 000001  
 PO BOX 399  
 STEAD HOUSE FAVERDALE WEST  
 FAVERDALE  
 DARLINGTON  
 DL1 9UT  
 or email to [CreditorInvoices@sheffield.gov.uk](mailto:CreditorInvoices@sheffield.gov.uk)

| Quantity | Description                            | Unit of Measure | Unit Cost<br>£ | Line Total<br>£ |
|----------|--|-----------------|----------------|-----------------|
| 0.00     | Supply & fit blind as per quote ON5768 |                 | 0.00           | 669.32          |
|          |  |                 | <b>TOTAL</b>   | 669.32          |