



HM Prison & Probation Service

To :
 BAILEYS BLINDS LTD
 UNIT 8 JUPIITER COURT
 ORION BUSINESS PARK
 TYNE TUNNEL TRADING ESTATE
 NORTH SHIELDS
 NE29 7SE

Tel : 01912585956

Deliver To :
 See below for delivery details

Contact : Mr. Matthew Day
 Tel :
 Email : matthew.day2@justice.gov.uk

ORDER NUMBER 21070981483
 ORDER DATE 14-NOV-2025
 PAGE 1 REV 0

Invoice To :
 NEWPORT SSCL - HM PRISON & PROBATION
 SERVICE
 PO Box 741
 NEWPORT
 NP10 8FZ

Tel : 0345 010 3502
 Or email your PDF invoice to
 APinvoices-NMS-U@gov.sscl.com

PURCHASE ORDER

Line	DESCRIPTION - ORDER DETAIL	QUANTITY	UNIT PRICE	TOTAL
1	Delivery Required By: 20-NOV-2025 DELIVERY ADDRESS OKHAM HM PRISON STOCKEN Stocken Hall Road Stretton Okham LE15 7RD Please Note Special Delivery Instructions: MAX H/W/L: 5m/4m/15.5m; Del Time: Mon-Thur 08:30-11:30/13:30-15:30 Fri 08:30-11:30; Note: Sterile Area Restrictions:Height:4M Width:3.6M Deliver To: Mr. Matthew Day Blinds Required By: 20-NOV-2025 DELIVERY ADDRESS	1.00 UK Pound	75	75.00
2		10.00 UK Pound	89.67	896.70

Ordered on behalf of the Secretary of State for Justice: Office:PHOENIX HOUSE NEWPORT Buyer:MISS Sarah Palmer Tel: Fax: Email:sarah.palmer@gov.sscl.com	NEWPORT PHOENIX HOUSE, CELTIC SPRINGS BUSINESS PARK, COEDKERNEW, NEWPORT, NP10 8FZ	TOTAL (Excluding VAT) TOTAL VAT	971.70 194.34
ORDER TOTAL GBP			1,166.04
IMPORTANT: This order is subject to your acceptance of the Department's terms and conditions. Where contract or framework specific terms and conditions of contract have not previously been agreed, general terms and conditions apply. A copy of the general terms and conditions can be found on the Department's website. https://www.gov.uk/government/organisations/ministry-of-justice/about/procurement		Authorised By: MISS Sarah Palmer Signed:	Date:



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Authorised By: MISS Sarah Palmer			Signed: _____ Date: _____

HMP Stocken
Stocken Hall Road
Stretton
Rutland
LE15
10/11/2025

Ref: Roller Blinds Package, Supply Only

FAO Matthew Day

Dear Sir

Further to your recent enquiry, we have pleasure in submitting our cost for the supply only of the roller blinds package. The blinds shall be manufactured in the system 32 with side control chain operation, the blinds shall be manufactured to comply with current blind safety regulations. The blind covers shall be manufactured in the Thames Fossil Grey FR material.

Total Cost £896.70 plus VAT

£75 del est.

The above cost does not include delivery

Should we be able to assist with anything else please contact us on the details above.

Kind Regards

Allison

Enquiries

From: Commercial
Sent: 10 November 2025 10:03
To: Enquiries
Subject: FW: Enquiry/Order

Could someone please send a cost over for this, thanks

From: Day, Matthew [HMPS] <Matthew.Day2@justice.gov.uk>
Sent: 10 November 2025 09:30
To: Commercial <commercial@baileys-blinds.co.uk>
Subject: Enquiry/Order

C+40
+ del.

Hi,

I wonder if you could assist or supply the blinds we require?

The below is from a quote from another supplier who we cannot buy from so I'm hoping all the information is there that you need and means something to your company also.

Slow-rise Spring Thames Fossil Grey 2000mm

Barrel Type - 32mm Barrel, Spring Type: Braked Spring (Medium), Bottom Bar Type: White Tear Drop Ali. Bottom Bar, Branded Labels: Label - Defiant 45mm x 8mm

Width - 950mm

Drop - 1200mm

Quantity - 10

89.67 x 10

896.70 + del.

They must meet BREEAM requirements - light transmittance value of 10% or less and the openness factor to be 1% or less.

Thank you.






Matt



Matt Day
Procurement
HMP Stocken
Stocken Hall Road, Stretton, Nr Oakham, Rutland, LE15

Tel: 01780 795203
Email: matthew.day2@justice.gov.uk

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Commercial

From: Day, Matthew [HMPS] <Matthew.Day2@justice.gov.uk>
Sent: 20 November 2025 17:13
To: Commercial
Subject: RE: Enquiry/Order

Follow Up Flag: Follow up
Flag Status: Completed

Hi,






Within the measurements I have been given, I have been told that this deduction has already been accounted for. I in no way have any knowledge in this area at all so all I can do is order the measurements I am given and have been assured are right.

Matt



Matt Day
Procurement
HMP Stocken
Stocken Hall Road, Stretton, Nr Oakham, Rutland, LE15
Tel: 01780 795203
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From: Commercial <commercial@baileys-blinds.co.uk>
Sent: 20 November 2025 17:00
To: Day, Matthew [HMPS] <Matthew.Day2@justice.gov.uk>
Subject: RE: Enquiry/Order

Hi Matt

So just to clarify a roller blind deduction is 35mm, if a tight size (recess) is ordered the fabric will be 35mm narrower, if it is exact fabric size the overall with at the head of the blind will be 35mm larger than the size ordered.

Kind Regards
Allison

From: Day, Matthew [HMPS] <Matthew.Day2@justice.gov.uk>
Sent: 20 November 2025 12:36
To: Commercial <commercial@baileys-blinds.co.uk>
Subject: FW: Enquiry/Order

This has been accounted for.






Matt



Matt Day
Procurement
HMP Stocken
Stocken Hall Road, Stretton, Nr Oakham, Rutland, LE15

Tel: 01780 795203
Email: matthew.day2@justice.gov.uk

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From: Schmitz, Dieter [HMPS] <Dieter.Schmitz@justice.gov.uk>
Sent: 20 November 2025 12:24
To: Day, Matthew [HMPS] <Matthew.Day2@justice.gov.uk>
Subject: RE: Enquiry/Order

So the contractors have allowed for this already so the size ordered is the size needed please

From: Day, Matthew [HMPS] <Matthew.Day2@justice.gov.uk>
Sent: 20 November 2025 10:15
To: Schmitz, Dieter [HMPS] <Dieter.Schmitz@justice.gov.uk>
Subject: FW: Enquiry/Order






Any idea what this means or can you ask the contractors if they accounted for this in their measurements.

Matt



Matt Day
Procurement
HMP Stocken
Stocken Hall Road, Stretton, Nr Oakham, Rutland, LE15
Tel: 01780 795203
Email: matthew.day2@justice.gov.uk

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From: Commercial <commercial@baileys-blinds.co.uk>
Sent: 20 November 2025 10:02
To: Day, Matthew [HMPS] <Matthew.Day2@justice.gov.uk>
Subject: RE: Enquiry/Order

Hi Matt

Have they taken anything off the size? We take a deduction off so the blinds will fit withing the recess when a tight size is given.

Thanks
Allison

From: Day, Matthew [HMPS] <Matthew.Day2@justice.gov.uk>
Sent: 20 November 2025 09:58
To: Commercial <commercial@baileys-blinds.co.uk>
Subject: RE: Enquiry/Order

Apologies but I am not sure what you mean by tight size.






Matt



Matt Day
Procurement
HMP Stocken
Stocken Hall Road, Stretton, Nr Oakham, Rutland, LE15

Tel: 01780 795203
Email: matthew.day2@justice.gov.uk

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From: Commercial <commercial@baileys-blinds.co.uk>
Sent: 20 November 2025 08:29
To: Day, Matthew [HMPS] <Matthew.Day2@justice.gov.uk>
Subject: RE: Enquiry/Order

Good Morning Matt

Thank you, I am asking if they are the tight sizes though?

Kind Regards
Allison

From: Day, Matthew [HMPS] <Matthew.Day2@justice.gov.uk>
Sent: 19 November 2025 10:04

To: Commercial <commercial@baileys-blinds.co.uk>

Subject: RE: Enquiry/Order

These are the measurements I have been given by the Projects team who had their contractors measure the windows so I can only assume they are correct.

Matt



Matt Day

Procurement






HMP Stocken

Stocken Hall Road, Stretton, Nr Oakham, Rutland, LE15

Tel: 01780 795203

Email: matthew.day2@justice.gov.uk

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From: Commercial <commercial@baileys-blinds.co.uk>

Sent: 19 November 2025 09:44

To: Day, Matthew [HMPS] <Matthew.Day2@justice.gov.uk>

Subject: RE: Enquiry/Order

Good Morning Matthew

I have received the PO thank you

Just to check is this the tight sizes you have given me?

Thanks
Allison

From: Day, Matthew [HMPS] <Matthew.Day2@justice.gov.uk>

Sent: 12 November 2025 10:10

To: Commercial <commercial@baileys-blinds.co.uk>

Subject: RE: Enquiry/Order

Thanks Allison.

I'll pass that on.

Matt



Matt Day

Procurement






HMP Stocken

Stocken Hall Road, Stretton, Nr Oakham, Rutland, LE15

Tel: 01780 795203

Email: matthew.day2@justice.gov.uk

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From: Commercial <commercial@baileys-blinds.co.uk>

Sent: 11 November 2025 16:34

To: Day, Matthew [HMPS] <Matthew.Day2@justice.gov.uk>

Subject: RE: Enquiry/Order

Hi Matthew

It does meet the BREEAM requirements you put below

10% light transmittance and it does not have an openness factor at all as this is not a screen fabric

Kind Regards

Allison

From: Day, Matthew [HMPS] <Matthew.Day2@justice.gov.uk>
Sent: 11 November 2025 15:09
To: Commercial <commercial@baileys-blinds.co.uk>
Subject: RE: Enquiry/Order

Apologies but just need written confirmation that they will meet BREEAM requirements.

Thank you.






Matt



Matt Day
Procurement
HMP Stocken
Stocken Hall Road, Stretton, Nr Oakham, Rutland, LE15

Tel: 01780 795203
Email: matthew.day2@justice.gov.uk

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From: Commercial <commercial@baileys-blinds.co.uk>
Sent: 11 November 2025 11:19
To: Day, Matthew [HMPS] <Matthew.Day2@justice.gov.uk>
Subject: RE: Enquiry/Order

Hi Matt

Lead in will be 10 days

Kind Regards
Allison

From: Day, Matthew [HMPS] <Matthew.Day2@justice.gov.uk>
Sent: 10 November 2025 15:57
To: Commercial <commercial@baileys-blinds.co.uk>
Subject: RE: Enquiry/Order

Amazing, thank you.






What is your lead time for delivery?

Matt



Matt Day
Procurement
HMP Stocken
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From: Commercial <commercial@baileys-blinds.co.uk>
Sent: 10 November 2025 15:32
To: Day, Matthew [HMPS] <Matthew.Day2@justice.gov.uk>
Subject: RE: Enquiry/Order

Hi Matthew

No problem, revised letter attached

Kind Regards
Allison

From: Day, Matthew [HMPS] <Matthew.Day2@justice.gov.uk>
Sent: 10 November 2025 14:36
To: Commercial <commercial@baileys-blinds.co.uk>
Subject: RE: Enquiry/Order

Hi,

Thank you very much for the quote.

Would it be possible to re-send with an itemised breakdown i.e. the unit price and also include the delivery cost.

Could you also tell me the lead time for delivery?






Thanks a lot.

Matt



Matt Day
Procurement
HMP Stocken
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From: Commercial <commercial@baileys-blinds.co.uk>
Sent: 10 November 2025 13:27
To: Day, Matthew [HMPS] <Matthew.Day2@justice.gov.uk>
Subject: RE: Enquiry/Order

Hi Matt

No problem at all, cost attached. Unfortunately we do not cover your area so would be unable to carry out the install.

If I can help with anything else just let me know.

Kind Regards
Allison

From: Day, Matthew [HMPS] <Matthew.Day2@justice.gov.uk>
Sent: 10 November 2025 09:30
To: Commercial <commercial@baileys-blinds.co.uk>
Subject: Enquiry/Order

Hi,

I wonder if you could assist or supply the blinds we require?

The below is from a quote from another supplier who we cannot buy from so I'm hoping all the information is there that you need and means something to your company also.

Slow-rise Spring Thames Fossil Grey 2000mm

Barrel Type - 32mm Barrel, Spring Type: Braked Spring (Medium), Bottom Bar Type: White Tear Drop Ali. Bottom Bar, Branded Labels: Label - Defiant 45mm x 8mm

Width - 950mm

Drop - 1200mm

Quantity - 10

They must meet BREEAM requirements - light transmittance value of 10% or less and the openness factor to be 1% or less.

Thank you.





Matt



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