

Baileys

34 HIGH STREET,
SPENNYMOOR,
DURHAM DL16 6DB
TEL: 01388 813267 or 0191 258 5956
enquiries@baileys-blinds.co.uk
www.baileys-blinds.co.uk

Customer's Name HMP LOW NEWTON
Address FINCHALE AVENUE
BRASSIDE
DURHAM Post Code DH1 5TA

DATE MEASURED/ORDERED
06 / 01 / 126

Measured By:

SHAUN HANLEY

SPECIAL INSTRUCTIONS

Enm Q

holly. danby a
justice. gov. uk

X BUILDINGS OUTSIDE
PRISON - NORMAL
FITTING TIME

CUST	
NET	
PRESS	
RADIO	
MAG.	
VAN	
RECC.	
SHOP	
TV	
YELL P	
OTHER	

Tel. home	
Tel. work	
mobile	<u>HOLLY DANBY</u>
email	

CURTAINS	
PLEATED	
ROLLERS	
ROMANS	
SHUTTERS	
VENETIAN	
VERTICALS	
VISION	
WOODEN	

Fitters Req.	Est. Time	Special RA (separate Sheet)

alum	anthracite	black	brown	champ-gold	chrome	silver	white	recess size	motorised	wood fix	stone fix	brackets top	face
							<input checked="" type="checkbox"/>	<u>1/R</u>			<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	

Room	Width	Drop	Slat Size	Colour	Control LH or RH	Fitting Height	Price
<u>FTM BUILDING</u>				<u>VERTICAL (A)</u>			
<u>CHANCE ROAD</u>	<u>1820</u>	<u>1032</u>	<u>3/2</u>	<u>PALLETIE</u>	<u>L</u>	<u>2300</u>	<u>137.34</u>
<u>FRONT LOCKER</u>	<u>2265</u>	<u>1140</u>		<u>PEARL</u>	<u>R</u>		<u>183.34</u>
<u>SHOWER</u>	<u>1305</u>	<u>1138</u>			<u>R</u>		<u>127.34</u>
<u>CHANCE L</u>	<u>1815</u>	<u>1043</u>		<u>WELDED WTS</u>	<u>L</u>		<u>152.66</u>
<u>LOCKER FRONT R</u>	<u>2250</u>	<u>1138</u>			<u>R</u>		<u>174.67</u>
<u>SHOWER</u>	<u>1310</u>	<u>1139</u>			<u>L</u>		<u>127.34</u>
<u>STAFF FACILITIES</u>							
<u>TOP QUEEN</u>	<u>1810</u>	<u>1046</u>			<u>R</u>		<u>152.66</u>
<u>FRONT LIV</u>	<u>2248</u>	<u>1136</u>			<u>R</u>		<u>174.67</u>
<u>TOP FRONT</u>	<u>1298</u>	<u>1127</u>			<u>L</u>		<u>127.34</u>
<u>CHANCE</u>							
<u>TOP REAR CHANCE</u>	<u>1820</u>	<u>1026</u>			<u>R</u>		<u>152.66</u>
<u>FRONT CHANCE</u>	<u>1307</u>	<u>1126</u>			<u>R</u>		<u>127.34</u>

SAFETY DEVICES SUPPLIED WITH GOODS MUST BE FITTED BY US AT THE TIME OF INSTALLATION. IF YOU REFUSE TO ALLOW A SAFETY DEVICE TO BE FITTED, THEN THE GOODS WILL NOT BE INSTALLED. AND UNDER THESE CIRCUMSTANCES YOU WILL STILL BE LIABLE TO PAY THE FULL PRICE UNDER YOUR CONTRACT. YOU ARE STILL BOUND TO ACCEPT DELIVERY OF THE GOODS AND TO PAY FOR BOTH THE FITTING AND INSTALLATION EVEN ALTHOUGH INSTALLATION HAS NOT BEEN CARRIED OUT.

It is our responsibility to supply you with goods that meet your consumer rights. If you have any concerns that we have not met our legal obligations please contact us. Unless stated, goods and installation service come with 12 month warranty. Full T's & C's on our website. I have ordered the above goods and agree to pay 50% deposit and the remaining balance when confirming fitting appointment. If payment is not made in full at that time Baileys Blinds has the right to remove the goods until full settlement is made. Title of the goods does not pass to the customer until payment has been made in full. Declaring that there shall be no liability for normal damage occasioned by such removal.

TOTAL PRICE £

DEPOSIT £

BALANCE £

PRICE ACCEPTANCE Customer's Signature

EQ

CASH CHEQUE CARD

ORDER BALANCE TO BE PAID FOR AT FITTING CONFIRMATION

BBSA
BRITISH BLIND & SHUTTER ASSOCIATION



HM Prison & Probation Service

To :
 BAILEYS BLINDS LTD
 UNIT 8 JUPITER COURT
 ORION BUSINESS PARK
 TYNE TUNNEL TRADING ESTATE
 NORTH SHIELDS
 NE29 7SE

Tel : 01912585956

Deliver To :
 See below for delivery details

Contact : Miss Alma Dolphin
 Tel :
 Email : alma.dolphin@justice.gov.uk

Invoice To :
 NEWPORT SSCL - HM PRISON & PROBATION
 SERVICE
 PO Box 741
 NEWPORT
 NP10 8FZ

Tel : 0345 010 3502
 Or email your PDF invoice to
 APinvoices-NMS-U@gov.sscl.com

ORDER NUMBER 21071000884
 ORDER DATE 15-JAN-2026

PAGE 1 REV 0

PURCHASE ORDER

Line	DESCRIPTION - ORDER DETAIL	QUANTITY	UNIT PRICE	TOTAL
1	FRONT CHANGE VERTICAL PALLETTE Required By: 20-JAN-2026 DELIVERY ADDRESS DURHAM HMYOI LOW NEWTON Brasside Durham DH1 5YA Please Note Special Delivery Instructions: MAX H/W/L: 3.81m/13.72m; Del Time: Mon-Fri 9.00 -11.45 & 14.00-15.45; Note: Low Bridge restricts access for high vehicles Deliver To: Miss Alma Dolphin TOP REAR CHANGE VERTICAL PALLETTE Required By: 20-JAN-2026 DELIVERY ADDRESS DURHAM HMYOI LOW NEWTON	1.00 Each	127.34	127.34
2		1.00 Each	152.66	152.66

Ordered on behalf of the Secretary of State for Justice: Office:PHOENIX HOUSE NEWPORT Buyer: Chloe Blundell Tel: Fax: Email:chloe.blundell@gov.sscl.com	NEWPORT PHOENIX HOUSE, CELTIC SPRINGS BUSINESS PARK, COEDKERNEW, NEWPORT, NP10 8FZ	TOTAL (Excluding VAT) TOTAL VAT 1,637.36 327.47
ORDER TOTAL GBP		1,964.83
IMPORTANT: This order is subject to your acceptance of the Department's terms and conditions. Where contract or framework specific terms and conditions of contract have not previously been agreed, general terms and conditions apply. A copy of the general terms and conditions can be found on the Department's website. https://www.gov.uk/government/organisations/ministry-of-justice/about/procurement		
Authorised By: Chloe Blundell		Signed: _____ Date: _____



HM Prison & Probation Service

To :
 BAILEYS BLINDS LTD
 UNIT 8 JUPITER COURT
 ORION BUSINESS PARK
 TYNE TUNNEL TRADING ESTATE
 NORTH SHIELDS
 NE29 7SE

Tel : 01912585956

Deliver To :
 See below for delivery details

Contact : Miss Alma Dolphin
 Tel :
 Email : alma.dolphin@justice.gov.uk

PURCHASE ORDER

ORDER NUMBER 21071000884
 ORDER DATE 15-JAN-2026

PAGE 2 REV 0

Invoice To :
 NEWPORT SSCL - HM PRISON & PROBATION
 SERVICE
 PO Box 741
 NEWPORT
 NP10 8FZ

Tel : 0345 010 3502
 Or email your PDF invoice to
 APinvoices-NMS-U@gov.sscl.com

Line	DESCRIPTION - ORDER DETAIL	QUANTITY	UNIT PRICE	TOTAL
3	Brasside Durham DH1 5YA Please Note Special Delivery Instructions: MAX H/W/L: 3.81m/13.72m; Del Time: Mon-Fri 9.00 -11.45 & 14.00-15.45; Note: Low Bridge restricts access for high vehicles Deliver To: Miss Alma Dolphin STAFF TOP FRONT VERTICAL PALLETTE Required By: 20-JAN-2026 DELIVERY ADDRESS DURHAM HMYOI LOW NEWTON Brasside Durham DH1 5YA Please Note Special Delivery Instructions: MAX H/W/L: 3.81m/13.72m; Del Time: Mon-Fri 9.00 -11.45 & 14.00-15.45;	1.00 Each	127.34	127.34

Ordered on behalf of the Secretary of State for Justice: Office:PHOENIX HOUSE NEWPORT Buyer: Chloe Blundell Tel: Fax: Email:chloe.blundell@gov.sscl.com	NEWPORT PHOENIX HOUSE, CELTIC SPRINGS BUSINESS PARK, COEDKERNEW, NEWPORT, NP10 8FZ	TOTAL (Excluding VAT) 1,637.36 TOTAL VAT 327.47
ORDER TOTAL GBP 1,964.83		Authorised By: Chloe Blundell Signed: _____ Date: _____
IMPORTANT: This order is subject to your acceptance of the Department's terms and conditions. Where contract or framework specific terms and conditions of contract have not previously been agreed, general terms and conditions apply. A copy of the general terms and conditions can be found on the Department's website. https://www.gov.uk/government/organisations/ministry-of-justice/about/procurement		



HM Prison & Probation Service

To :
 BAILEYS BLINDS LTD
 UNIT 8 JUPITER COURT
 ORION BUSINESS PARK
 TYNE TUNNEL TRADING ESTATE
 NORTH SHIELDS
 NE29 7SE

Tel : 01912585956

Deliver To :
 See below for delivery details

Contact : Miss Alma Dolphin
 Tel :
 Email : alma.dolphin@justice.gov.uk

ORDER NUMBER 21071000884
 ORDER DATE 15-JAN-2026

PAGE 3 REV 0

Invoice To :
 NEWPORT SSCL - HM PRISON & PROBATION
 SERVICE
 PO Box 741
 NEWPORT
 NP10 8FZ

Tel : 0345 010 3502
 Or email your PDF invoice to
 APinvoices-NMS-U@gov.sscl.com

Line	DESCRIPTION - ORDER DETAIL	QUANTITY	UNIT PRICE	TOTAL
4	<p>Note: Low Bridge restricts access for high vehicles</p> <p>Deliver To: Miss Alma Dolphin</p> <p>STAFF LIV FRONT VERTICAL PALLETTE Required By: 20-JAN-2026</p> <p>DELIVERY ADDRESS DURHAM HMYOI LOW NEWTON Brasside Durham DH1 5YA</p> <p>Please Note Special Delivery Instructions: MAX H/W/L: 3.81m//13.72m; Del Time: Mon-Fri 9.00 -11.45 & 14.00-15.45; Note: Low Bridge restricts access for high vehicles</p> <p>Deliver To: Miss Alma Dolphin</p>	1.00 Each	174.67	174.67

<p>Ordered on behalf of the Secretary of State for Justice: Office:PHOENIX HOUSE NEWPORT Buyer: Chloe Blundell</p> <p>Tel: Fax: Email:chloe.blundell@gov.sscl.com</p>	<p>NEWPORT PHOENIX HOUSE, CELTIC SPRINGS BUSINESS PARK, COEDKERNEW, NEWPORT, NP10 8FZ</p>	<p>TOTAL (Excluding VAT) 1,637.36 TOTAL VAT 327.47</p>
<p>IMPORTANT: This order is subject to your acceptance of the Department's terms and conditions. Where contract or framework specific terms and conditions of contract have not previously been agreed, general terms and conditions apply. A copy of the general terms and conditions can be found on the Department's website. https://www.gov.uk/government/organisations/ministry-of-justice/about/procurement</p>		<p>ORDER TOTAL GBP 1,964.83</p>
<p>Authorised By: Chloe Blundell</p>		<p>Signed: Date:</p>



HM Prison & Probation Service

To :
 BAILEYS BLINDS LTD
 UNIT 8 JUPITER COURT
 ORION BUSINESS PARK
 TYNE TUNNEL TRADING ESTATE
 NORTH SHIELDS
 NE29 7SE

Tel : 01912585956

Deliver To :
 See below for delivery details

Contact : Miss Alma Dolphin
 Tel :
 Email : alma.dolphin@justice.gov.uk

ORDER NUMBER 21071000884
 ORDER DATE 15-JAN-2026

PAGE 4 REV 0

Invoice To :
 NEWPORT SSCL - HM PRISON & PROBATION
 SERVICE
 PO Box 741
 NEWPORT
 NP10 8FZ

Tel : 0345 010 3502
 Or email your PDF invoice to
 APinvoices-NMS-U@gov.sscl.com

Line	DESCRIPTION - ORDER DETAIL	QUANTITY	UNIT PRICE	TOTAL
5	STAFF TOP LIV REAR VERTICAL PALLETTE Required By: 20-JAN-2026 DELIVERY ADDRESS DURHAM HMYOI LOW NEWTON Brasside Durham DH1 5YA Please Note Special Delivery Instructions: MAX H/W/L: 3.81m/13.72m; Del Time: Mon-Fri 9.00 -11.45 & 14.00-15.45; Note: Low Bridge restricts access for high vehicles Deliver To: Miss Alma Dolphin SHOWER VERTICAL PALLETTE Required By: 20-JAN-2026 DELIVERY ADDRESS	1.00 Each	152.66	152.66
6		1.00 Each	127.34	127.34

Ordered on behalf of the Secretary of State for Justice: Office:PHOENIX HOUSE NEWPORT Buyer: Chloe Blundell Tel: Fax: Email:chloe.blundell@gov.sscl.com	NEWPORT PHOENIX HOUSE, CELTIC SPRINGS BUSINESS PARK, COEDKERNEW, NEWPORT, NP10 8FZ	TOTAL (Excluding VAT) TOTAL VAT	1,637.36 327.47
ORDER TOTAL GBP		1,964.83	
IMPORTANT: This order is subject to your acceptance of the Department's terms and conditions. Where contract or framework specific terms and conditions of contract have not previously been agreed, general terms and conditions apply. A copy of the general terms and conditions can be found on the Department's website. https://www.gov.uk/government/organisations/ministry-of-justice/about/procurement		Authorised By: Chloe Blundell	Signed: _____ Date: _____



HM Prison & Probation Service

To :
 BAILEYS BLINDS LTD
 UNIT 8 JUPITER COURT
 ORION BUSINESS PARK
 TYNE TUNNEL TRADING ESTATE
 NORTH SHIELDS
 NE29 7SE

Tel : 01912585956

Deliver To :
 See below for delivery details

Contact : Miss Alma Dolphin
 Tel :
 Email : alma.dolphin@justice.gov.uk

PURCHASE ORDER

ORDER NUMBER 21071000884
 ORDER DATE 15-JAN-2026

PAGE 5 REV 0

Invoice To :
 NEWPORT SSCL - HM PRISON & PROBATION
 SERVICE
 PO Box 741
 NEWPORT
 NP10 8FZ

Tel : 0345 010 3502
 Or email your PDF invoice to
 APinvoices-NMS-U@gov.sscl.com

Line	DESCRIPTION - ORDER DETAIL	QUANTITY	UNIT PRICE	TOTAL
7	DURHAM HMYOI LOW NEWTON Brasside Durham DH1 5YA Please Note Special Delivery Instructions: MAX H/W/L: 3.81m/13.72m; Del Time: Mon-Fri 9.00 -11.45 & 14.00-15.45; Note: Low Bridge restricts access for high vehicles Deliver To: Miss Alma Dolphin LOCKER FRONT VERTICAL PALLETTE Required By: 20-JAN-2026 DELIVERY ADDRESS DURHAM HMYOI LOW NEWTON Brasside Durham DH1 5YA	1.00 Each	174.67	174.67

Ordered on behalf of the Secretary of State for Justice: Office:PHOENIX HOUSE NEWPORT Buyer: Chloe Blundell Tel: Fax: Email:chloe.blundell@gov.sscl.com	NEWPORT PHOENIX HOUSE, CELTIC SPRINGS BUSINESS PARK, COEDKERNEW, NEWPORT, NP10 8FZ	TOTAL (Excluding VAT) TOTAL VAT	1,637.36 327.47
Tel: Fax: Email:chloe.blundell@gov.sscl.com		ORDER TOTAL GBP	1,964.83
IMPORTANT: This order is subject to your acceptance of the Department's terms and conditions. Where contract or framework specific terms and conditions of contract have not previously been agreed, general terms and conditions apply. A copy of the general terms and conditions can be found on the Department's website. https://www.gov.uk/government/organisations/ministry-of-justice/about/procurement		Authorised By: Chloe Blundell Signed:	Date:



HM Prison & Probation Service

To :
 BAILEYS BLINDS LTD
 UNIT 8 JUPITER COURT
 ORION BUSINESS PARK
 TYNE TUNNEL TRADING ESTATE
 NORTH SHIELDS
 NE29 7SE

Tel : 01912585956

Deliver To :
 See below for delivery details

Contact : Miss Alma Dolphin
 Tel :
 Email : alma.dolphin@justice.gov.uk

ORDER NUMBER 21071000884
 ORDER DATE 15-JAN-2026

PAGE 6 REV 0

Invoice To :
 NEWPORT SSCL - HM PRISON & PROBATION
 SERVICE
 PO Box 741
 NEWPORT
 NP10 8FZ

Tel : 0345 010 3502
 Or email your PDF invoice to
 APinvoices-NMS-U@gov.ssci.com

Line	DESCRIPTION - ORDER DETAIL	QUANTITY	UNIT PRICE	TOTAL
8	<p>Please Note Special Delivery Instructions: MAX H/W/L: 3.81m/13.72m; Del Time: Mon-Fri 9.00 -11.45 & 14.00-15.45; Note: Low Bridge restricts access for high vehicles</p> <p>Deliver To: Miss Alma Dolphin</p> <p>CHANGING ROOM(L) VERTICAL PALLETTE Required By: 20-JAN-2026</p> <p>DELIVERY ADDRESS DURHAM HMYOI LOW NEWTON Brasside Durham DH1 5YA</p> <p>Please Note Special Delivery Instructions: MAX H/W/L: 3.81m/13.72m; Del Time: Mon-Fri 9.00 -11.45 & 14.00-15.45; Note: Low Bridge restricts access for high vehicles</p> <p>Deliver To:</p>	1.00	152.66	152.66

<p>Ordered on behalf of the Secretary of State for Justice: Office: PHOENIX HOUSE NEWPORT Buyer: Chloe Blundell</p> <p>Tel: Fax: Email: chloe.blundell@gov.ssci.com</p>	<p>NEWPORT PHOENIX HOUSE, CELTIC SPRINGS BUSINESS PARK, COEDKERNEW, NEWPORT, NP10 8FZ</p>	<p>TOTAL (Excluding VAT) 1,637.36 TOTAL VAT 327.47</p>
<p>IMPORTANT: This order is subject to your acceptance of the Department's terms and conditions. Where contract or framework specific terms and conditions of contract have not previously been agreed, general terms and conditions apply. A copy of the general terms and conditions can be found on the Department's website. https://www.gov.uk/government/organisations/ministry-of-justice/about/procurement</p>		<p>ORDER TOTAL GBP 1,964.83</p>
<p>Authorised By: Chloe Blundell</p>		<p>Signed: _____ Date: _____</p>



HM Prison & Probation Service

To :
 BAILEYS BLINDS LTD
 UNIT 8 JUPITER COURT
 ORION BUSINESS PARK
 TYNE TUNNEL TRADING ESTATE
 NORTH SHIELDS
 NE29 7SE

Tel : 01912585956

Deliver To :
 See below for delivery details

Contact : Miss Alma Dolphin
 Tel :
 Email : alma.dolphin@justice.gov.uk

ORDER NUMBER 21071000884
 ORDER DATE 15-JAN-2026

PAGE 7 REV 0

Invoice To :
 NEWPORT SSCL - HM PRISON & PROBATION
 SERVICE
 PO Box 741
 NEWPORT
 NP10 8FZ

Tel : 0345 010 3502
 Or email your PDF invoice to
 APinvoices-NMS-U@gov.sscl.com

Line	DESCRIPTION - ORDER DETAIL	QUANTITY	UNIT PRICE	TOTAL
9	Miss Alma Dolphin SHOWER VERTICAL PALLETTE Required By: 20-JAN-2026 DELIVERY ADDRESS DURHAM HMYOI LOW NEWTON Brasside Durham DH1 5YA Please Note Special Delivery Instructions: MAX H/W/L: 3.8m/13.72m; Del Time: Mon-Fri 9.00 -11.45 & 14.00-15.45; Note: Low Bridge restricts access for high vehicles Deliver To: Miss Alma Dolphin FRONT LOCKER VERTICAL PALLETTE Required By: 20-JAN-2026	1.00	127.34	127.34
10		1.00	183.34	183.34

Ordered on behalf of the Secretary of State for Justice: Office:PHOENIX HOUSE NEWPORT Buyer: Chloe Blundell Tel: Fax: Email:chloe.blundell@gov.sscl.com	NEWPORT PHOENIX HOUSE, CELTIC SPRINGS BUSINESS PARK, COEDKERNEW, NEWPORT, NP10 8FZ	TOTAL (Excluding VAT) TOTAL VAT	1,637.36 327.47
ORDER TOTAL GBP		1,964.83	
IMPORTANT: This order is subject to your acceptance of the Department's terms and conditions. Where contract or framework specific terms and conditions of contract have not previously been agreed, general terms and conditions apply. A copy of the general terms and conditions can be found on the Department's website. https://www.gov.uk/government/organisations/ministry-of-justice/about/procurement		Authorised By: Chloe Blundell	Signed: _____ Date: _____



HM Prison & Probation Service

To :
 BAILEYS BLINDS LTD
 UNIT 8 JUPITER COURT
 ORION BUSINESS PARK
 TYNE TUNNEL TRADING ESTATE
 NORTH SHIELDS
 NE29 7SE

Tel : 01912585956

Contact : Miss Alma Dolphin
 Tel :
 Email : alma.dolphin@justice.gov.uk

PURCHASE ORDER

ORDER NUMBER 21071000884
 ORDER DATE 15-JAN-2026

PAGE 8 REV 0

Deliver To :

See below for delivery details

Invoice To :
 NEWPORT SSCL - HM PRISON & PROBATION
 SERVICE
 PO Box 741
 NEWPORT
 NP10 8FZ

Tel : 0345 010 3502
 Or email your PDF invoice to
 APinvoices-NMS-U@gov.ssc1.com

Line	DESCRIPTION - ORDER DETAIL	QUANTITY	UNIT PRICE	TOTAL
11	DELIVERY ADDRESS DURHAM HMYOI LOW NEWTON Brasside Durham DH1 5YA Please Note Special Delivery Instructions: MAX H/W/L: 3.81m//13.72m; Del Time: Mon-Fri 9.00 -11.45 & 14.00-15.45; Note: Low Bridge restricts access for high vehicles Deliver To: Miss Alma Dolphin CHANGING ROOM(R) VERTICAL - PALLETTE Required By: 20-JAN-2026 DELIVERY ADDRESS DURHAM HMYOI LOW NEWTON Brasside Durham	1.00	137.34	137.34

Ordered on behalf of the Secretary of State for Justice: Office:PHOENIX HOUSE NEWPORT Buyer: Chloe Blundell Tel: Fax: Email:chloe.blundell@gov.ssc1.com	NEWPORT PHOENIX HOUSE, CELTIC SPRINGS BUSINESS PARK, COEDKERNEW, NEWPORT, NP10 8FZ	TOTAL (Excluding VAT) 1,637.36 TOTAL VAT 327.47
ORDER TOTAL GBP 1,964.83		
IMPORTANT: This order is subject to your acceptance of the Department's terms and conditions. Where contract or framework specific terms and conditions of contract have not previously been agreed, general terms and conditions apply. A copy of the general terms and conditions can be found on the Department's website. https://www.gov.uk/government/organisations/ministry-of-justice/about/procurement		Authorised By: Chloe Blundell Signed: Date:



HM Prison & Probation Service

To :
 BAILEYS BLINDS LTD
 UNIT 8 JUPITER COURT
 ORION BUSINESS PARK
 TYNE TUNNEL TRADING ESTATE
 NORTH SHIELDS
 NE29 7SE

Tel : 01912585956

Deliver To :
 See below for delivery details

Contact : Miss Alma Dolphin
 Tel :
 Email : alma.dolphin@justice.gov.uk

ORDER NUMBER 21071000884
 ORDER DATE 15-JAN-2026

PAGE 9 REV 0

Invoice To :
 NEWPORT SSCL - HM PRISON & PROBATION
 SERVICE
 PO Box 741
 NEWPORT
 NP10 8FZ

Tel : 0345 010 3502
 Or email your PDF invoice to
 APinvoices-NMS-U@gov.sscl.com

Line	DESCRIPTION - ORDER DETAIL	QUANTITY	UNIT PRICE	TOTAL
DH1 5YA	Please Note Special Delivery Instructions: MAX H/W/L: 3.81m//13.72m; Del Time: Mon-Fri 9.00 -11.45 & 14.00-15.45; Note: Low Bridge restricts access for high vehicles Deliver To: Miss Alma Dolphin			

Ordered on behalf of the Secretary of State for Justice: Office:PHOENIX HOUSE NEWPORT Buyer: Chloe Blundell Tel: Fax: Email:chloe.blundell@gov.sscl.com	NEWPORT PHOENIX HOUSE, CELTIC SPRINGS BUSINESS PARK, COEDKERNEW, NEWPORT, NP10 8FZ	TOTAL (Excluding VAT) TOTAL VAT	1,637.36 327.47
IMPORTANT: This order is subject to your acceptance of the Department's terms and conditions. Where contract or framework specific terms and conditions of contract have not previously been agreed, general terms and conditions apply. A copy of the general terms and conditions can be found on the Department's website. https://www.gov.uk/government/organisations/ministry-of-justice/about/procurement		ORDER TOTAL GBP	1,964.83
Authorised By: Chloe Blundell Signed: _____ Date: _____			