



34 HIGH STREET,  
SPENNYMOOR,  
DURHAM DL16 6DB

TEL: 01388 813267 or 0191 258 5956

sales@baileys-blinds.co.uk  
www.baileys-blinds.co.uk

Customer's Name **CATESHEAD COLLEGE**

Address **8<sup>TH</sup> AVENUE  
KINGSWAY SOUTH  
T.V.T.E Post Code NE110JL**

Tel. home **STEVE COLLINGSWOOD**  
Tel. work  
mobile **07860802654**  
email

DATE  
MEASURED/ORDERED  
**20/3/25**  
Measured By:  
**DAVE**

CURTAINS	
PLEATED	
ROLLERS	
ROMANS	
SHUTTERS	
VENETIAN	<b>X2</b>
VERTICALS	
VISION	
WOODEN	

**SPECIAL INSTRUCTIONS**  
**1x VENETIAN**

PICTURE	
NET	
PRESS	
RADIO	
MAG.	
VAN	
RECC.	
SHOP	
TV	
YELL P	
OTHER	

Fitted By DATE DAY AM PM

alum	anthracite	black	brown	champ-gold	chrome	silver	white	recess size	motorised	wood fix	stone fix	brackets top	brackets face
								<b>OR</b>		<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>

Room	Width	Drop	Slat Size	Colour	Control LH or RH	Fitting Height	Price
<b>1-304</b> <b>GOVERNORS OFFICE</b>	<b>275</b>	<b>960</b>	<b>25</b>	<b>7113 (B)</b>	<b>ACE</b> <b>TO</b> <b>DRIVE</b>	<b>L</b> <b>2000</b>	<b>96.83</b>
<b>GOVERNORS OFFICE</b>	<b>275</b>	<b>690</b>	<b>25</b>	<b>7113</b>	<b>OR</b>	<b>L</b> <b>1800</b>	<b>87.50</b>
					<b>1 Hour fit</b>	<b>fit</b>	<b>30.00</b>

SAFETY DEVICES SUPPLIED WITH GOODS MUST BE FITTED BY US AT THE TIME OF INSTALLATION. IF YOU REFUSE TO ALLOW A SAFETY DEVICE TO BE FITTED, THEN THE GOODS WILL NOT BE INSTALLED, AND UNDER THESE CIRCUMSTANCES YOU WILL STILL BE LIABLE TO PAY THE FULL PRICE UNDER YOUR CONTRACT. YOU ARE STILL BOUND TO ACCEPT DELIVERY OF THE GOODS AND TO PAY FOR BOTH THE FITTING AND INSTALLATION EVEN ALTHOUGH INSTALLATION HAS NOT BEEN CARRIED OUT.

I have ordered the above goods and agree to pay 50% deposit and the remaining balance on the day of fitting. If payment is not made in full at that time Baileys Blinds has the right to remove the goods until full settlement is made. Title of the goods does not pass to the customer until payment has been made in full. Declaring that there shall be no liability for normal damage occasioned by such removal.

TOTAL PRICE £

DEPOSIT £

BALANCE £

PRICE ACCEPTANCE Customer's Signature

**ALL BLINDS TO BE PAID FOR AT TIME OF FITTING**

CASH  CHEQUE  CARD







# Purchase Order

Gateshead College  
Finance Dept  
Baltic Campus  
Quarryfield Road  
Gateshead  
NE8 3BE

Any queries tel: 07792 362061 /  
07395798552 or e-mail  
purchasing@gateshead.ac.uk. Please  
email invoices to  
purchaseledger@gateshead.ac.uk

## Baileys Blinds

Unit 8 Jupiter Court  
Orion Business Park  
Tyne Tunnel Trading Estate  
North Shields  
NE29 7SE  
United Kingdom

## Delivery Address

Baltic Campus  
Quarryfield Road  
Baltic Business Quarter  
Gateshead  
NE8 3BE

<b>Order Number</b>	30022837
<b>Supplier ID</b>	S10028
<b>Order Date</b>	27/03/2025
<b>Delivery Date</b>	26/03/2025
<b>Delivery Method</b>	None specified
<b>Delivery Terms</b>	None specified
<b>Delivery Attention</b>	
<b>Our Ref</b>	
<b>Your Ref</b>	
<b>Payment Terms</b>	30 Days
<b>Requested by</b>	Caitlin Bramwell
<b>Requisitioned by</b>	Caitlin Bramwell

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Description	Qty	Unit Price	Tax %	Amount (excl VAT) (£)
Gov Office Top - 25mm Venetian - 7113	1.00	96.83	20.00	96.83
Gov Office BTM - 25mm Venetian - 7113	1.00	87.50	20.00	87.50
Fitting	1.00	30.00	20.00	30.00
<b>Total (excl. VAT)</b>				<b>£214.33</b>
<b>VAT</b>				<b>£42.87</b>
<b>Total (incl. VAT)</b>				<b>£257.20</b>

The goods & services are to be supplied, in accordance with conditions of purchase, which are available on request by e-mailing: [purchasing@gateshead.ac.uk](mailto:purchasing@gateshead.ac.uk)