

Purchase Order



Purchase Order No: KFA9 2456052

Supplier

BAILEYS BLINDS
 T/A BAILEYS BLINDS
 34 HIGH STREET
 SPENNYMOOR
 COUNTY DURHAM

DL16 6DB

Please address and submit invoices to:

Accounts Payable
 Newcastle City Council
 Civic Centre
 Barras Bridge
 Newcastle Upon Tyne
 NE1 8QH
 accountspayable@newcastle.gov.uk

Delivery Address for this Order

Delivery Address :
 See text below for Delivery Address
 Any further queries please contact
 the Officer named above.

Purchase Order Date: 07/03/2025
Delivery Date: 12/03/2025
Contact Name for Enquiries Lindsey Richardson
Telephone Number / Extn: 0191 2781896/21896
Order Revision Number: 0
Page 1 of 2

Line No.	Quantity	Description	Unit Price	Line Value
0001	0.0000	MyFurn Number 106817 Sup & Fit Blinds @ 16 Allendale Court OUR REF:GTE0001 YOUR REF:	0.00000	519.60

Sub Total	✓ 519.60
V.A.T.	103.92
Total	623.52

Note:

Clearly quote the Purchase Order Number shown above on your invoice as we have a No Purchase Order, No Pay policy. Payment Terms are 30 days from receipt of a valid invoice unless any alternative payment terms have been agreed. If you would like more information on receiving payment earlier please email sip@newcastle.gov.uk for more information on our Supplier Incentive Programme.



Baileys Blinds Ltd
34 High Street,
Spennymoor DL16 6DB
T: 01388 813 267
W: baileys-blinds.co.uk

Your Homes Newcastle
Benton Park Road
Newcastle
NE7 7LX

27/01/2025

FAO Purchasing

Ref: 16 Allendale Court - Requested by Tracey Varney

Dear Sirs

Further to our recent visit to the above property we have pleasure in submitting our cost for the supply and installation of 2 nr perfect fit roller blinds.

The roller blinds shall be manufactured in the perfect fit system with side control chain control operation with the controls fitted to comply with current blind safety regulations. The blind hardware shall be in the white PPC finish and the covers shall be manufactured in the PVC Cream FR BO material.

Total Cost £519.60 plus VAT

Should we be able to assist with anything else please contact us on the details above.

Kind Regards

Allison



Baileys Blinds Ltd
34 High Street,
Spennymoor DL16 6DB
T: 01388 813 267
W: baileys-blinds.co.uk

Your Homes Newcastle
Benton Park Road
Newcastle
NE7 7LX

27/01/2025

FAO Purchasing

Ref: 16 Allendale Court - Requested by Tracey Varney

Dear Sirs

Further to our recent visit to the above property we have pleasure in submitting our cost for the supply and installation of 1 nr roller blind.

The roller blind shall be manufactured in the system 32 with side control chain control operation with the controls fitted to comply with current blind safety regulations. The blind covers shall be manufactured in the PVC Cream FR BO material.

Total Cost £248.60 plus VAT

Should we be able to assist with anything else please contact us on the details above.

Kind Regards

Allison

*Sent direct to
Tracey*

Enquiries

From: Commercial
Sent: 17 January 2025 10:53
To: Enquiries
Subject: FW: SM Flat 1 16 Allendale Court NE5 2FD

MEASURE 21/01

Hi, could someone please arrange this appointment, thanks

From: Akins, Danielle <danielle.akers@newcastle.gov.uk> **On Behalf Of** Furniture Service
Sent: 17 January 2025 08:49
To: Commercial <commercial@baileys-blinds.co.uk>
Cc: Furniture Service <FurnitureService@newcastle.gov.uk>
Subject: FW: SM Flat 1 16 Allendale Court NE5 2FD

Morning,

Can Tracy be contacted in regards to blinds for the above address.

Thanks,
Danielle Akins
Customer Support Officer
Newcastle City Council, Benton Park Road, Newcastle, NE7 7LX

01912781892
Danielle.akers@newcastle.gov.uk

From: Varney, Tracy <Tracy.Varney@newcastle.gov.uk>
Sent: Thursday, January 16, 2025 4:49 PM
To: Furniture Service <FurnitureService@newcastle.gov.uk>
Subject: RE: SM Flat 1 16 Allendale Court NE5 2FD

Hi

This will be coming out of housing plus budget and I will need a quote to obtain a cost code

Thanks

Tracy

Tracy Varney, Housing Plus Officer

Housing Plus Officer (Peripatetic) My working days are Monday – Thursday.

Newcastle City Council, Benton Park Road, Newcastle, NE7 7LX

Telephone Number 07974621506
Tracy.varney@newcastle.gov.uk

Newcastle
City Council 

www.newcastle.gov.uk

From: Kanyingu, Andrea <Andrea.Kanyingu@newcastle.gov.uk> **On Behalf Of** Furniture Service
Sent: Thursday, January 16, 2025 4:21 PM
To: Varney, Tracy <Tracy.Varney@newcastle.gov.uk>; Furniture Service <FurnitureService@newcastle.gov.uk>
Subject: RE: SM Flat 1 16 Allendale Court NE5 2FD

Hi Tracy

Who will be paying for the blinds ?, do you have a cost code please ?.

Thanks

Andrea Kanyingu
Customer Accounts Officer
Newcastle City Council, Benton Park Road, Newcastle, NE7 7LX

0191 2781888
www.newcastle.gov.uk

From: Varney, Tracy <Tracy.Varney@newcastle.gov.uk>
Sent: Thursday, January 16, 2025 4:16 PM
To: Furniture Service <FurnitureService@newcastle.gov.uk>
Subject: SM Flat 1 16 Allendale Court NE5 2FD

Hi

Blinds needed for flat 1 door- have been previously requested as lack of privacy and vulnerable – need fixed blinds to door to prevent movement and damage. Please could this be arranged

Thanks

Tracy

Tracy Varney, Housing Plus Officer

Housing Plus Officer (Peripatetic) My working days are Monday – Thursday.

Newcastle City Council, Benton Park Road, Newcastle, NE7 7LX

Telephone Number 07974621506
Tracy.varney@newcastle.gov.uk

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City Council 

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Commercial

From: Akins, Danielle <danielle.akers@newcastle.gov.uk> on behalf of Furniture Service <FurnitureService@newcastle.gov.uk>
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Cc: Furniture Service
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From: Kanyingu, Andrea <Andrea.Kanyingu@newcastle.gov.uk> **On Behalf Of** Furniture Service
Sent: Thursday, January 16, 2025 4:21 PM

unlawful. Please notify us by replying to this communication and confirm deletion of the email. Thank you for your co-operation
