



# HM Prison & Probation Service

## PURCHASE ORDER

ORDER NUMBER 21070885073

ORDER DATE 13-JAN-2025

PAGE 1 REV 2

To :  
 BAILEYS BLINDS LTD  
 UNIT 8 JUPITER COURT  
 ORION BUSINESS PARK  
 TYNE TUNNEL TRADING ESTATE  
 NORTH SHIELDS  
 NE29 7SE

Deliver To :  
 See below for delivery details

Invoice To :  
 NEWPORT SSCL - HM PRISON & PROBATION  
 SERVICE  
 PO Box 741  
 NEWPORT  
 NP10 8FZ

Tel : 01912585956

Contact : Mr. Ian Wheatley  
 Tel :  
 Email : Ian.Wheatley@justice.gov.uk

Tel : 0345 010 3502  
 Or email your PDF invoice to  
 APinvoices-NMS-U@gov.sscl.com

Line	DESCRIPTION - ORDER DETAIL	QUANTITY	UNIT PRICE	TOTAL
1	Initial site visit to measure up for quotation to supply and fit Office Blinds for Westgate Unit Required By: 31-JAN-2025  DELIVERY ADDRESS DURHAM HM PRISON FRANKLAND Finchale Avenue Brasside Durham DH1 5YD  Please Note Special Delivery Instructions: MAX H/W/L: //; Del Time: MON - FRI 07:30 - 12:30 / 13:00 - 16:00; Note: N.B LOW BRIDGE 12' 6" (3.175 mtr)  Deliver To: Mr. Ian Wheatley	10.00 UK Pound	1	10.00
2	Supply and Fit Blinds for Westgate Office areas as per Quotation G357807. Please add to PO 21070885073 Required By: 21-MAR-2025	6,463.32 UK Pound	1	6,463.32

Ordered on behalf of the Secretary of State for Justice: Office:PHOENIX HOUSE NEWPORT Buyer:MISS Sarah Palmer	NEWPORT PHOENIX HOUSE, CELTIC SPRINGS BUSINESS PARK, COEDKERNEW, NEWPORT, NP10 8FZ	TOTAL (Excluding VAT)	6,841.32
		TOTAL VAT	1,368.26
Tel: Fax: Email:sarah.palmer@gov.sscl.com		ORDER TOTAL GBP	8,209.58

IMPORTANT: This order is subject to your acceptance of the Department's terms and conditions. Where contract or framework specific terms and conditions of contract have not previously been agreed, general terms and conditions apply. A copy of the general terms and conditions can be found on the Department's website. <https://www.gov.uk/government/organisations/ministry-of-justice/about/procurement>

Authorised By: MISS Sarah Palmer

Signed:

Date:



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3	Additional Payment to add on to PO21070885073 Alteration to original request for Blinds and Fitting as per Quotation 357807 dated 25/2/25 Required By: 14-MAR-2025  DELIVERY ADDRESS DURHAM HM PRISON FRANKLAND Finchale Avenue Brasside	368.00 UK Pound	1	368.00

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