

Purchase Order

Purchase Order No: 2451596

Supplier

BAILEYS BLINDS
T/A BAILEYS BLINDS
34 HIGH STREET
SPENNYMOOR
COUNTY DURHAM

DL16 6DB

Please address and submit invoices to:

Accounts Payable
Newcastle City Council
Civic Centre
Barras Bridge
Newcastle Upon Tyne
NE1 8QH
accountspayable@newcastle.gov.uk

Delivery Address for this Order

Delivery Address :
See text below for Delivery Address
Any further queries please contact
the Officer named above.

Purchase Order Date: 27/01/2025

Delivery Date:

Contact Name for Enquiries: Andrea Kanyingu

Telephone Number / Extn: 0191 2781886/21886

Order Revision Number: 0

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Line No.	Quantity	Description	Unit Price	Line Value
0001	0.0000	LAHF - As per Kaye Ashton Sup & Fit Blinds @ 6 Goldfinch Close OUR REF:GTE0001 YOUR REF:	0.00000	
			Sub Total	✓ 413.20
			V.A.T.	82.64
			Total	495.84

Note:

Clearly quote the Purchase Order Number shown above on your invoice as we have a No Purchase Order, No Pay policy. Payment Terms are 30 days from receipt of a valid invoice unless any alternative payment terms have been agreed. If you would like more information on receiving payment earlier please email sip@newcastle.gov.uk for more information on our Supplier Incentive Programme.

Your Homes Newcastle
Benton Park Road
Newcastle
NE7 7LX

13/12/2024

FAO Purchasing

Ref: 6 Goldfinch Close - Requested by Kaye Ashton

Dear Sirs

Further to our recent visit to the above property we have pleasure in submitting our cost for the supply and installation of 1 nr roller blind and 1 nr vertical blind.

The roller blind shall be manufactured in the system 32 with side control chain control operation with the controls fitted to comply with current blind safety regulations. The blind cover shall be manufactured in the Balmoral Grey Haze FR BO material.

The vertical blind shall be manufactured in the Vogue headrail system with dual control operation with the controls fitted to comply with current blind safety regulations. The louvres shall be manufactured in the Balmoral Grey Haze FR BO material.

Kitchen	1 roller	£98.80
Lounge	1 vert	£314.40

Total Cost £413.20 plus VAT

Should we be able to assist with anything else please contact us on the details above.

Kind Regards

Allison

Sent to Kaye, purchase no record.

○ YHN to Goldfinch Close.

Kitchen. 98.80

Lounge. 314.40

413.20

Commercial

From: Enquiries
Sent: 10 December 2024 08:03
To: Ashton, Kaye
Cc: Commercial
Subject: RE: 6 Goldfinch Close, NE4 8TH - Measuring

Follow Up Flag: Follow up
Flag Status: Completed

Categories: YHN

Good Morning Mrs Ashton,

I could definitely have someone come out and measure the above property on Thursday, 12th of December in the morning as a first call between 9-10am.

If you let me know if this would be suitable and I will book this in as soon as possible.

Kind regards,

Hugo Ribeiro



Bailey Blinds

34 High Street, Spennymoor,

DL16 6DB

t. 0191 258 5956

e. Enquiries@baileys-blinds.co.uk

w. www.baileys-blinds.co.uk



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From: Ashton, Kaye <Kaye.Ashton@newcastle.gov.uk>

Sent: 10 December 2024 07:29

To: Enquiries <enquiries@baileys-blinds.co.uk>

Subject: 6 Goldfinch Close- Measuring

Good Morning,

Could I please arrange an appointment to measure for a roller blind in the kitchen and vertical blinds over the doors in the living room at 6 Goldfinch Close, Elswick, NE4 8TH?

If you have anything available where we could be the first appointment of the day so we can make sure someone is at the property, that would be fantastic.

Many thanks
Kaye Ashton
Housing Partnership Officer
Housing and Communities Directorate

[07977457575](tel:07977457575)
Fairer Housing Unit
Newcastle City Council
9th Floor Civic Centre
Barras Bridge
Newcastle Upon Tyne
NE1 8QN

Email: Kaye.Ashton1@newcastle.gov.uk

Please note my working days are Monday, Tuesday & Wednesday.

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