

# Purchase Order

Purchase Order No: 2433746

**Supplier**

BAILEYS BLINDS  
T/A BAILEYS BLINDS  
34 HIGH STREET  
SPENNYMOOR  
COUNTY DURHAM

DL16 6DB

**Please address and submit invoices to:**

Accounts Payable  
Newcastle City Council  
Civic Centre  
Barras Bridge  
Newcastle Upon Tyne  
NE1 8QH  
accountspayable@newcastle.gov.uk

**Delivery Address for this Order**

Delivery Address :  
See text below for Delivery Address  
Any further queries please contact  
the Officer named above.

Purchase Order Date: 30/07/2024

Delivery Date:

Contact Name for Enquiries Caitlin Rawling

Telephone Number / Extn: 0191 2781888/21888

Order Revision Number: 0

Page 1 of 2

Line No.	Quantity	Description	Unit Price	Line Value
0001	1.0000	SUPPLY & FIT BLINDS @ 32 STODDART HOUSE, NE2 1AF myFurniture order number 106641 SUP & FIT BLINDS @ 32 STODDART HOUSE OUR REF:GTE0001 YOUR REF:	1162.00000	
			Sub Total	✓ 1162.00
			V.A.T.	232.40
			Total	1394.40

**Note:**

Clearly quote the Purchase Order Number shown above on your invoice as we have a No Purchase Order, No Pay policy. Payment Terms are 30 days from receipt of a valid invoice unless any alternative payment terms have been agreed. If you would like more information on receiving payment earlier please email sip@newcastle.gov.uk for more information on our Supplier Incentive Programme.

Your Homes Newcastle

Benton Park Road

Newcastle.

NE7 7LX

17/07/24

**FAO Purchasing**

**Ref: 32 Stobbart House, Newcastle:**

Dear Sirs,

Further to our recent visit to the above property we have pleasure in submitting our cost for the supply and installation of 7 Roller Blinds.

The roller blinds shall be manufactured in the system 32 with side control chain operation with the controls fitted to comply with current blind safety regulations. The blinds covers shall be manufactured in the Unishade Flint FR Fabric.

**Top Bed:**

**1 blind Price £166.00**

**3 Bedrooms:**

**3 blinds Price £498.00**

**Kitchen:**

**1 blind Price £166.00**

**Living Room:**

**2 blinds Price £332.00**

**All prices are exclusive of VAT**

Yours sincerely,

Allison Swankie.

Contracts Dept.



**Commercial**

---

**From:** Akins, Danielle(YHN) <danielle.akins@newcastle.gov.uk>  
**Sent:** 28 June 2024 09:17  
**To:** Commercial  
**Cc:** Kimpolo, Olinda (YHN)  
**Subject:** Re 32 Stoddart House NE2 1AF

Morning All,

Can Olinda be contacted in regards to blinds for the above address.

Thanks,  
**Danielle Akins**  
Customer Accounts Officer

Tel: 0191 2781888 Ext 21892  
W: [www.yhn.org.uk](http://www.yhn.org.uk)

Your Homes Newcastle | Benton Park Road | Newcastle | NE7 7LX



Your Homes Newcastle Limited. Registered in England and Wales. Registration Number 5076256.  
Registered Office: Newcastle Civic Centre, Barras Bridge, Newcastle Upon Tyne. NE1 8PR. A Company controlled by Newcastle City Council.

\*\*\*\*\*

This email, including any attached files, may contain confidential information and is intended solely for the use of the individual(s) to whom it is addressed. If you are not the intended recipient, the disclosure, copying or distribution of the information included in this email is prohibited and may be unlawful. Please notify us by replying to this communication and confirm deletion of the email. Thank you for your co-operation

\*\*\*\*\*