

Purchase Order

Purchase Order No: 2433489

Supplier

BAILEYS BLINDS
T/A BAILEYS BLINDS
34 HIGH STREET
SPENNYMOOR
COUNTY DURHAM

DL16 6DB

Please address and submit invoices to:

Accounts Payable
Newcastle City Council
Civic Centre
Barras Bridge
Newcastle Upon Tyne
NE1 8QH
accountspayable@newcastle.gov.uk

Delivery Address for this Order

Delivery Address :
See text below for Delivery Address
Any further queries please contact
the Officer named above.

Purchase Order Date: 25/07/2024

Delivery Date:

Contact Name for Enquiries Danielle Atkins

Telephone Number / Extn: 0191 2781892/21892

Order Revision Number: 0

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Line No.	Quantity	Description	Unit Price	Line Value
0001	1.0000	Supplied and fitted blinds @ 50 Hawkwell Rise my furniture order no 106640 Supplied and fitted blinds @ 50 Hawkwell OUR REF:GTE0001 YOUR REF:	1109.20000	
Sub Total				✓ 1109.20
V.A.T.				221.84
Total				1331.04

Note:

Clearly quote the Purchase Order Number shown above on your invoice as we have a No Purchase Order, No Pay policy. Payment Terms are 30 days from receipt of a valid invoice unless any alternative payment terms have been agreed. If you would like more information on receiving payment earlier please email sip@newcastle.gov.uk for more information on our Supplier Incentive Programme.

Scanned copy to Purchase

Your Homes Newcastle,
Benton Park Road,
Newcastle.
NE7 7LX.

17/07/2024

FAO Purchasing

RSE

Ref: 50 Hawkway Drive, Newcastle, NE15 9PH

Dear Sirs,

Further to our recent visit to the above property we have pleasure in submitting our cost for the supply and installation of 4 Roller Blinds.

The roller blinds shall be manufactured in the system 40 with side control chain operation with the controls fitted to comply with current blind safety regulations. The blind covers shall be manufactured in the Unishade Flint FR Fabric.

Bedrooms:

2 no. blinds Price £480.40

Kitchen:

1 no. blind Price £296.20

Living Room:

1 no. blind Price £332.60

All prices are exclusive of VAT.

Yours sincerely

Allison Swankie

Contracts Dept.

Commercial

From: Kanyingu, Andrea (YHN) <Andrea.Kanyingu@yhn.org.uk> on behalf of Furniture Service (YHN) <FurnitureService@yhn.org.uk>
Sent: 28 June 2024 12:03
To: Commercial
Cc: Furniture Service (YHN)
Subject: FW: Furniture order 50 Hawkwell Rise for ARAP scheme
Attachments: key safe 50 Hawkwell Rise.jpg

Good Morning

Please arrange the below blinds.

Thanks

 **Andrea Kanyingu**
Customer Accounts Officer

Tel: 01912781888

Your Homes Newcastle | Benton Park Road | Newcastle | NE7 7LX




Your Homes
Newcastle



From: Rahman, Mohitor (YHN) <Mohitor.Rahman@yhn.org.uk>

Sent: Friday, June 28, 2024 11:51 AM

To: Furniture Service (YHN) <FurnitureService@yhn.org.uk>

 **Cc:** Khan, Yasmin (YHN) <yasmin.khan@yhn.org.uk>

Subject: Furniture order 50 Hawkwell Rise for ARAP scheme

Property Address	50 Hawkwell Rise, Newcastle upon Tyne NE15 9PH
Key Safe Code	4689
Location of Key Safe	Outside communal door, the key safe closest to the ground, see pic attached
Scheme	ARAP (Afghan Scheme)
Cost Code	1YVRS

Hi NFS,

I would also like to place an order for blinds to be measured and fitted in the following rooms of the property:

- Living Room