





**\* IMPORTANT \***  
 Please ensure you quote our 10 digit Purchase Order Number on your invoice otherwise this may result in a delayed payment

Purchase Order No 4100827078	Rev No. 0	Page 1 of 1
Date of Order 21-APR-23	Revision Date	

<p><b>Important Information:</b></p> <ol style="list-style-type: none"> <li>Unless specified differently, this order is subject to the DCC Conditions of Contract for the Supply of Goods (a copy of which may be obtained on application)</li> <li>An advice of dispatch must be sent separately to the consignee and the goods must be accompanied by a delivery note</li> <li>The above 10 digit Purchase Order Number must be quoted on all advice notes, delivery notes, invoices, correspondence, acknowledgements, etc.</li> <li>Goods will be received only between 8:30 and 16:30 Monday to Friday unless specified differently on this order</li> <li>Any alteration in specification, quantity or price must be confirmed in writing by the ordering officer, as per the contract conditions</li> <li>It is a condition of this order that the property and risk of the goods shall lie with the supplier until the goods have been accepted at the specified delivery address, as per the contract conditions</li> <li>Invoices not quoting this purchase order number will be returned to the supplier</li> </ol>	Tender/Quotation Ref.
	Contract Agreement No.
	Local Reference No.

<b>BAILEYS BLINDS LTD.</b> Unit 8 Jupiter Court Orion Business Park NORTH SHIELDS, Tyne and Wear NE29 7SE  <b>Account No: 42857</b>  <b>Tel: ( ) 01912585956</b> <b>Fax:</b>	<b>Deliver To:</b> Business Durham - Salvus House Second Floor Salvus House DURHAM DH1 5TS  <b>Invoices To:</b> creditors@durham.gov.uk (Preferred method) Or via post to: P.O. Box 251 Stanley, County Durham DH8 1GD United Kingdom	<b>Enquiries To:</b> Michelle English2 Durham County Council County Hall DURHAM DH1 5UE  Tel:
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Product Code	Description of Goods or Services	Qty	Unit of Measure	Unit Price	Line Total	VAT Code	Deliver by Line Date	Line No.
	Venetian Blind- Unit 2 Internal Office as per quote attached DCC 354801 17.04.2023  Please deliver to St Stephens Court Low Willington	259.17	Each	1.00	259.17	STD	23-APR-23	1

**Total Order Value GBP: 259.17**