

Purchase Order

**Purchase Order:
NMN102753**



Order Date 22/05/2023

Required Delivery Date: 22/05/2023

Supplier:

BAILEYS BLINDS
UNIT 8 JUPITER COURT
ORION BUSINESS PARK
TYNE TUNNEL TRADING ESTATE
NE29 7SE

Deliver To:

Collection by Mitie Representative

Invoice To:

Mitie FM Limited
Accounts Payable
Ingenuity House - 3rd Floor
Elmdon Trading Estate, Bickenhill
Lane
Birmingham, B37 7HQ

Supplier Contact:

Telephone:

Email:

Site Contact:

Telephone:

Email:

Queries:

Telephone:

Email:

For queries relating to this order please contact the buyer: Patricia Kissiwaa Asante

The following 5 pieces of data must be quoted on your invoice:

Mitie Receiving Company Name: Mitie FM Limited
Mitie Receiving Company Code: FACM
Purchase Order Number: NMN102753
Purchase Order Date: 22/05/2023
Delivery date: As per delivery note

INVOICES MUST BE COMPUTER GENERATED PDFs AND NOT PROTECTED BY PASSWORD.

PDF INVOICE ASSOCIATED WITH THIS PO MUST BE SENT TO: invoices.finance@mitie.com.

PLEASE INCLUDE ONLY ONE INVOICE PER ATTACHMENT AND ONLY ONE ATTACHMENT PER EMAIL.

ATTACHMENTS WITH MORE THAN ONE INVOICE OR EMAILS WITH MORE THAN ONE ATTACHMENT WILL BE AUTOMATICALLY REJECTED.

PURCHASE ORDER NUMBER AND MITIE RECEIVING COMPANY CODE MUST BE INCLUDED ON ALL INVOICES, PACKING AND CORRESPONDENCE.

Line	Description	Work Order	Quantity	Unit Price	Total (ex VAT)
1	3rd Floor Vertical - 127mm Ex-Lite Cream TBC	MFR:95230	8.00	133.80	1,070.40
2	3rd Floor Vertical - 127mm Ex-Lite Cream TBC	MFR:95230	10.00	375.60	3,756.00

QUOTE NO : - 353847 MFR:95230

Craig Taylor - 07483397702

Site Address
FAO Craig Taylor
1 Cathedral Square
NEWCASTLE UPON TYNE
NE1 1EE

Authorising Signature:.....

Order Total: 4,826.40

Order Total(incl VAT): 4,826.40

All Fax and Paper invoices received after the 01/07/2021 will not be processed by Mitie.

This order is issued subject to MITIE's standard terms and conditions a copy of which is available at <http://www.mitie.com/suppliers>.

Registered Office: Level 12, The Shard, 32 London Bridge Street, London, SE1 9SG, UK.

Level 12, The Shard, 32 London Bridge Street, London SE1 9SG.

Registered in England No. 3253304 VAT No. 362869361.