

Enquiries

From: Tones, Rachel [HMPS] <Rachel.Tones2@justice.gov.uk>
Sent: 25 January 2022 11:31
To: Enquiries
Cc: Bellis, Beverly [HMPS]
Subject: PO for the Works Office Blind order

Follow Up Flag: Follow up
Flag Status: Completed

21070572909

Good Morning

Please find above the PO for the above order the Works office blinds request.

Would you be able to liaise with Bev when arranging to come to site to fit the blinds please?

When the work is completed – please send a PDF copy of the invoice to APIInvoices

Thanks

Rachel



**HM Prison &
Probation Service**

Rachel Tones
Business Hub Manager
Rachel.Tones2@justice.gov.uk
☎ 0191 376 4047
✉ HMP/YOI Low Newton
Brasside, Durham, DH1 5YA
Find me on [People Finder](#)
Follow us on Twitter [@HMPLowNewton](#)

Preventing victims by changing lives

THANK YOU
#HIDDENHEROES

This e-mail and any attachments is intended only for the attention of the addressee(s). Its unauthorised use, disclosure, storage or copying is not permitted. If you are not the intended recipient, please destroy all copies and inform the sender by return e-mail. Internet e-mail is not a