



*** IMPORTANT ***
 Please ensure you quote our 10 digit
 Purchase Order Number on your
 invoice otherwise this may result in
 a delayed payment

Purchase Order No 4100749026
 Date of Order 08-DEC-21

Rev No. 0 Page 1 of 1

Revision Date

Important Information:

1. Unless specified differently, this order is subject to the DCC Conditions of Contract for the Supply of Goods (a copy of which may be obtained on application)
2. An advice of dispatch must be sent separately to the consignee and the goods must be accompanied by a delivery note
3. The above 10 digit Purchase Order Number must be quoted on all advice notes, delivery notes, invoices, correspondence, acknowledgements, etc.
4. Goods will be received only between 8:30 and 16:30 Monday to Friday unless specified differently on this order
5. Any alteration in specification, quantity or price must be confirmed in writing by the ordering officer, as per the contract conditions
6. It is a condition of this order that the property and risk of the goods shall lie with the supplier until the goods have been accepted at the specified delivery address, as per the contract conditions
7. Invoices not quoting this purchase order number will be returned to the supplier

Tender/Quotation Ref.

Contract Agreement No.

Local Reference No.

BAILEYS BLINDS LTD.
 34 High Street
 SPENNYMOOR, County Durham DL16 6DB
 Tel: () 01388813267
 Fax:

Deliver To:
 Director of Neighbourhoods
 Durham County Council
 County Hall
 DURHAM
 DH1 5UE

Invoices To:
 creditors@durham.gov.uk
 (Preferred method)
 Or via post to:
 P.O. Box 251
 Stanley, County Durham DH8 1GD
 United Kingdom

Enquiries To:
 Lee Egglestone
 Director of Neighbourhoods
 Durham County Council
 County Hall
 DURHAM
 DH1 5UE
 Tel:

Product Code	Description of Goods or Services	Qty	Unit of Measure	Unit Price	Line Total	VAT Code	Deliver by Date	Line No.
	Blinds - County Hall - Labour Group Room - Quote - 351715	1	Each	539.33	539.33	STD	10-DEC-21	1
Total Order Value GBP: 539.33								