



# Purchase Order

**Purchase Order:**  
**NMN71442**



**Order Date 26/10/2021**

**Required Delivery Date: 26/10/2021**

Supplier:

BAILEYS BLINDS  
UNIT 8 JUPITER COURT  
ORION BUSINESS PARK  
TYNE TUNNEL TRADING ESTATE  
NE29 7SE

Deliver To:

Supplier Contact:  
Telephone:  
Email:

Site Contact:  
Telephone:  
Email:

Invoice To:

Mitie FM Limited  
Accounts Payable  
Ingenuity House - 3rd Floor  
Elmdon Trading Estate, Bickenhill  
Lane  
Birmingham, B37 7HQ

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For queries relating to this order please contact the buyer: Pravyoht Bansal

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**The following 5 pieces of data must be quoted on your invoice:**

Mitie Receiving Company Name: Mitie FM Limited  
Mitie Receiving Company Code: FACM  
Purchase Order Number: NMN71442  
Purchase Order Date: 26/10/2021  
Delivery date: As per delivery note

**INVOICES MUST BE COMPUTER GENERATED PDFs AND NOT PROTECTED BY PASSWORD.**

**PDF INVOICE ASSOCIATED WITH THIS PO MUST BE SENT TO: [invoices.finance@mitie.com](mailto:invoices.finance@mitie.com).**

**PLEASE INCLUDE ONLY ONE INVOICE PER ATTACHMENT AND ONLY ONE ATTACHMENT PER EMAIL. ATTACHMENTS WITH MORE THAN ONE INVOICE OR EMAILS WITH MORE THAN ONE ATTACHMENT WILL BE AUTOMATICALLY REJECTED.**

**PURCHASE ORDER NUMBER AND MITIE RECEIVING COMPANY CODE MUST BE INCLUDED ON ALL INVOICES, PACKING AND CORRESPONDENCE.**

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Line	Description	Work Order	Quantity	Unit Price	Total (ex VAT)
1	01,50 (A)	80946813	50.00	3.20	160.00

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**Authorising Signature:.....**

**Order Total: 160.00**  
**Order Total(incl VAT): 160.00**

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All Fax and Paper invoices received after the 01/07/2021 will not be processed by Mitie.

This order is issued subject to MITIE's standard terms and conditions a copy of which is available at <http://www.mitie.com/suppliers>.

Registered Office: Level 12, The Shard, 32 London Bridge Street, London, SE1 9SG, UK.

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